

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, April 26, 2006, 3:30 P.M.
Scott County Administration Building
Sixth Floor Conference Room
428 Western Avenue
Davenport, Iowa

MEMBERS PRESENT: O'Brien – Chair, Adams, Bohnsack, Burns, Dean, Freemire, Gallin, Harris, Heninger, Lawrence, McDaniel, Minard, Nicholson, Oberhaus, Rangel, Schwiebert, Spring, Sunderbruch, Tank, Thodos, Volz, Welvaert, Wilkinson, Wilson, Winborn

MEMBERS ABSENT: Austin, Becker, Dumas, Frink, Hillman, Malvik, Ripperger, Rockwell, Sherwin, Washburn, Williams

OTHERS PRESENT: Joe Taylor, Quad Cities Convention and Visitor's Bureau; Maxine Henry, Mercer County Airport; Janet Lewis, Muscatine Municipal Airport; Steve Robinson, Davenport Municipal Airport

STAFF PRESENT: Bulat, Connors, DeLille, McCullough, Miller

Chair O'Brien called the meeting to order at 3:32 p.m. Chair O'Brien recognized Mayor Schwiebert and presented him a plaque for his service as Chair of the Bi-State Regional Commission.

1. Approval of the March 22, 2006 Minutes. Ms. Dean moved approval of the minutes of the March 22, 2006 meeting, as written and mailed. Mr. Oberhaus seconded the motion and the motion passed unanimously.
2. Treasurer's Report. Mayor Freemire presented the Treasurer's Report for the month ending March 31, 2006, noting an ending total bank and book balance of \$555,053.66. Mayor Freemire moved the report be accepted as written and mailed. Mayor Welvaert seconded the motion and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Ms. Connors presented the bills totaling \$77,749.67, as listed on the following addendum and bills listing dated April 26, 2006:

Addendum

Advanced Business Systems, routine maintenance on HP8500 and HP4050	704.72
CTA Communications, Inc., progress billing for Iowa Quad City study of Dispatch services and record keeping consolidation	3,074.10
Louise A. Kerr, Treasurer	8,136.13
05/06 Rent	\$4,165.96
05/06 Internet Access	88.00
03/06 Printing	1,941.60
03/06 Supplies	210.63
03/06 Postage	1,729.94

Moline Dispatch, advertising for Administrative Word Processor/Desktop Publishing position	623.65
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,070.00
Cassandra Smith, Municipal Code Enforcement System refund (cost reimbursed by MUNICES)	580.00
Spotts, Stevens and McCoy, Inc., progress billing for Illinois Quad Cities Communication Technology Strategic Planning Effort and Assessment	4,000.00
URS Corporation, progress billing for IAQC Transit Alternatives Analysis costs	24,190.88

Bills List

Bancard, VISA, charge card expenses related to one staff attending the Rural Community Economic Development conference; one staff attending the Intelligent Transportation Systems Heartland Annual meeting; one staff attending the Governor's Highway Traffic Safety conference; one staff attending the FY 2006 Triennial Review Workshop; Mayor's & County Board Chairs Dinner meeting (cost reimbursed by participants); one staff attending the Washington D.C. trip; Quad City Riverfront Council meeting (cost reimbursed by participants); Transportation Policy Committee meeting (cost reimbursed by participants); automobile service; office supplies	3,243.51
City of Rock Island, Municipal Code Enforcement System proceeds and fuel charges	30,204.83
City of Moline, Municipal Code Enforcement System proceeds	921.85

Mr. Oberhaus moved approval of the bills totaling \$77,749.67, as presented above. Mr. Harris seconded the motion, and the motion passed unanimously.

- b. Report on Progress on Commission's FY 2006 Program Budget as of March 31, 2006.
Ms. Connors explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 75% through the fiscal year with 71.6% expended and within budget.

4. Consideration of the following Grant Application and Resolution. Ms. Bulat reviewed the following item, which required Commission approval:
- Grant application and resolution to the Economic Development Administration for continuation of the Commission's economic development activities. The grant is in the amount of \$51,628 to be matched by \$51,628 in Commission local funds, and covers the period July 1, 2006 through June 30, 2007.

Mr. Nicholson moved approval of the amendment, as presented above. Mayor Welvaert seconded the motion, and the motion passed unanimously.

5. National Trail Symposium Presentation. Mr. Joe Taylor, Quad Cities Convention and Visitors Bureau President, spoke on the planning activities for the National Trails Symposium set for October 19-22, 2006. With the anticipation of over 600 attendees, the Quad Cities Convention and Visitors Bureau is working to generate awareness and encourage local participation in the national showcase of trails in the Bi-State Region. The symposium will offer nationally known speakers, sessions on trail development and planning, as well as mobile workshops throughout the region. Mr. Taylor invited Commissioners to attend the symposium and consider sponsorship. He also encouraged communities to submit nominations for a variety of trail awards. To nominate trails

for American Trails awards, refer to www.americantrails.org/quad/awards.html and note the deadline of May 31, 2006. Every two years American Trails presents the National Trails Awards to recognize the contributions of volunteers, professionals, businesses, and other leaders who are working to create a national system of trails for all Americans. Nominations should cover accomplishments during the period of June 1, 2004, through May 31, 2006. Mr. Taylor noted that on a recent visit by national committee planners for the event, they observed key trail concepts which the area had to showcase. These features and local participation will help maximize the impact on the attendees and generate interest and return visits to the Bi-State Region. To link directly to symposium information, go to www.americantrails.org/quad/index.html.

6. Presentation on Bi-State Area General Aviation Airports. Ms. Gena McCullough reported that aviation is an integral part of our transportation system in the Bi-State Region. While the Quad City International Airport serves a vital regional commercial aviation purpose, the Region's general aviation airports provide important links to economic development within our counties, serving business, civil air patrol, and recreational needs.

Ms. Maxine Henry of the Mercer County Board outlined features of the Mercer County Airport. Although primarily used for recreation, a crop dusting business is operating on the grounds. It has a 2,480 foot runway, six county-owned hangers, and fueling capabilities. With an average of 77 aircraft operations per week, there are 82% local general aviation and 18% transient general aviation with 7 aircraft based at the field.

Ms. Janet Lewis, Airport Manager, Muscatine Municipal Airport, reported on the aircraft based at their facility, including 4 jets, 2 twin engines, 23 single engines and 2 gliders. Carver Aero operates the facility. With an average of 39 aircraft operations per day, there are 47% transient general aviation, 47% local general aviation and 6% air taxi. There are two runways 5,500 feet and 4,000 feet in length. Ms. Lewis noted that airport is a front door to Muscatine and a good corporate resource, serving about 70% business purposes. There are 4 corporate hangers among others. A new terminal building was completed in 2004 for \$933,000 paid through a TIF district. Between 1992-2003, there have been \$7 million in improvements at the airport, utilizing federal and local funds. In 2007, \$1.3 million in runway improvements are planned for the second runway.

Mr. Steve Robinson, Davenport Municipal Airport Commission, provided an overview on the Davenport Airport. Carver Aero operates the facility. The airport is self-sufficient through rent and fuel tax. There are 106 aircraft based at the airport with 19,000 arrivals and departures, 50% being business related. It is the second largest general aviation airport in Iowa based on number of aircraft. With an average of 75 aircraft operations per day, there are 53% transient general aviation, 44% local general aviation, 2% military, and 1% air taxi. There are two runways 5,501 feet and 4,001 feet in length. The airport commission is negotiating leases for hangers and aviation oriented businesses to continue to improve the facility for business interests. It is home to the largest civil air patrol in Iowa, serving search and rescue missions. The airport's 10-year-old master plan suggests extending the main runway and improving the terminal building. Mr. Robinson invited Commissioners to the Quad City Air Show June 3-4, 2006.

Mayor Burns noted that the Kewanee also has a municipal airport. Ms. Bulat offered information on the Kewanee Airport at a future Commission meeting.

7. Questions and Comments by Commissioners. There were no questions or comments by Commissioners.
8. Other Business. There was no other business.
9. Adjournment. The meeting adjourned at 4:12 p.m.

Respectfully submitted,

Tom Nicholson
Secretary