

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, March 22, 2006, 3:30 P.M.
Scott County Administration Building
Sixth Floor Conference Room
428 Western Avenue
Davenport, Iowa

MEMBERS PRESENT: O'Brien – Chair, Austin, Becker, Bohnsack, Burns, Dean, Freemire, Gallin, Harris, Heninger, Hillman, Lawrence, Lohse, McDaniel, Nicholson, Oberhaus, Ripperger, Spring, Sunderbruch, Thodos, Volz, Washburn, Wilson

MEMBERS ABSENT: Adams, Dumas, Frink, Malvik, Minard, Rangel, Rockwell, Schwiebert, Sherwin, Tank, Welvaert, Wilkinson, Winborn

OTHERS PRESENT: Lee Celske, Mayor of Aledo

STAFF PRESENT: Connors, McCullough, Milliron, Moritz, Pearson, Schmedding

Chair O'Brien called the meeting to order at 3:33 p.m. Chair O'Brien introduced new staff member Ellen Milliron.

1. Approval of the February 22, 2006 Minutes. Mayor Spring moved approval of the minutes of the February 22, 2006 meeting, as written and mailed. Ms. Dean seconded the motion and the motion passed unanimously.
2. Treasurer's Report. Mayor Freemire presented the Treasurer's Report for the month ending February 28, 2006, noting an ending total bank and book balance of \$568,836.43. Mayor Freemire moved the report be accepted as written and mailed. Mr. Oberhaus seconded the motion and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Ms. Hillman presented the bills totaling \$267,151.52, as listed on the following addendum and bills listing dated March 22, 2006:

Addendum

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| Julin Printing Company, Greenway Brochure printing | 1,620.00 |
| Quad City Times, advertising for Administrative Word Processor/Desktop Publishing position | 663.65 |
| Spotts, Stevens and McCoy, Inc., progress billing for Illinois Quad Cities Communication Technology Strategic Planning Effort and Assessment | 8,000.00 |

Corrections –

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|---|------------|
| Louise A. Kerr, (previously listed as \$7,228.43), PDM 2002 contract (\$94,603.50) | 101,831.93 |
| Meridian Title Company (previously listed as \$101,500.00), flood recovery acquisition program costs (\$457.50) | 101,957.50 |

Bills List

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|---|------------|
| CTA Communications, Inc., progress billing for Iowa Quad City study of dispatch services and record keeping consolidation | 15,370.50 |
| Louise A. Kerr, Treasurer | 7,228.43 |
| 04/06 Rent | \$4,165.96 |
| 04/06 Internet Access | 88.00 |
| 02/06 Printing | 1,198.26 |
| 02/06 Supplies | 103.70 |
| 02/06 Postage | 1,672.51 |
| Meridian Title Company, flood recovery acquisition program costs | 101,500.00 |
| Rock Island County GIS, color maps printed | 1,082.25 |
| Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES) | 2,095.00 |
| URS Corporation, progress billing for IAQC Transit Alternatives Analysis costs | 34,530.69 |

Ms. Hillman moved approval of the bills totaling \$267,151.52, as presented above. Mayor McDaniel seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission's FY 2006 Program Budget as of February 28, 2006.

Ms. Hillman explained the Program Budget Status Report was mailed in the agenda packet. The Commission is 66.7% through the fiscal year with 63.7% expended and within budget.

4. Consideration of the following Contracts and Grant Amendments. Ms. Moritz reviewed the following items, which require Commission approval:

- Amendment to increase Spotts, Stevens and McCoy contract to conduct the Communication Technology Strategic Planning Study and to increase funds available by up to \$10,040 for a total up to \$110,040.

Mayor Burns moved approval of the amendment, as presented above. Mayor Lohse seconded the motion, and the motion passed unanimously.

- Amendment to allow usage of \$15,000 of FTA funds and match for staff costs incurred for the Iowa Quad City Transit Alternative Study Analysis project.

Mayor Freemire moved approval of the amendment, as presented above. Ms. Dean seconded the motion, and the motion passed unanimously.

- Contract with Rock Island County for preparation of a multi-jurisdictional local all-hazard mitigation plan to meet the requirements of the Disaster Mitigation Act of 2000. The contract is in the amount of \$93,750 with local match of \$31,250 provided by in-kind staff time from Rock Island County and participating jurisdictions. The contract covers the period of approximately April 1, 2006 through April 30, 2008.

Ms. Dean moved approval of the amendment, as presented above. Mayor Spring seconded the motion, and the motion passed unanimously.

5. Commission Committee Assignments. Chair O'Brien presented the listing of the 2006-2007 committees distributed in the agenda packet. Chair O'Brien requested approval by the Commission of committee members.

Mr. Heninger moved to approve the Commission committee assignments as presented. Mayor Lohse seconded the motion, and the motion passed unanimously.

6. Consideration of the following Transportation Activities.

- a. Presentation and Consideration of Resolutions Supporting the FY 2007 Urbanized Area and Region 9 Transportation Work Programs and Authorizing Application for Funding and Acceptance of Grant. Ms. Gena McCullough reported that annually the Transportation Planning Work Program (TPWP) documents for the Quad Cities Metropolitan Planning Area and Region 9, serving rural Scott County and Muscatine County, are revised to reflect staff activities for the coming fiscal year. The FY 2007 TPWPs are developed to aid cooperative, continuing, and comprehensive transportation planning. They include budgets for transportation planning activities and funds. The documents also outline the history of the organizations playing a role in transportation planning. In the Bi-State region, major transportation issues include:

- River Crossing Capacity Improvements
- Congestion Management, Intelligent Transportation System, and Air Quality Improvement Activities
- Intermodal Connections
- Long Range Plan Implementation and Planning
- Coordination with Human Service and Specialized Transportation Providers
- Integration of Safety and Security
- With reauthorization of the federal transportation act (SAFETEA-LU), both the Urban and Region 9 FY07 planning budgets are realizing increases from FY06 levels.

Mayor Burns moved to adopt the resolutions as presented. Mayor Lohse seconded the motion, and the motion passed unanimously.

- b. Consideration of the 2035 Long Range Transportation Plan. Ms. McCullough explained that the Quad City Area Long Range Transportation Plan (LRP) examines metropolitan area transportation needs through 2035. It addresses multiple modes of transportation for the movement of goods and people – highway, rail, water, air, transit, bicycle, and pedestrian. It also examines issues of technology, environment, safety, congestion, and financial feasibility. A presentation was made at the February Commission meeting on the plan draft. Gena McCullough, Planning Director, followed up to summarize the public input and comments received during the 30-day public review period, ending March 2, 2006. Five public hearings were held in February 2006 in the cities of Bettendorf, Davenport, East Moline, Moline and Rock Island. Nearly 35 people attended these meetings and other presentations on the plan were made during the public review period. No web comments were received but Long Range Plan web pageviews numbered more than 90. Comments to be addressed in the final printed document are received by the Federal Highway Administration, Quad City Bicycle Club,

communities and transit systems, and noted at the Commission meeting. The Transportation Policy Committee recommended approval of the plan to the Commission.

Ms. McCullough asked for a motion to approve the 2035 Quad City Area Long Range Transportation Plan. Mayor Thodos moved for approval of the 2035 Quad City Area Long Range Transportation Plan as presented. Mayor Lohse seconded that motion, and the motion passed unanimously.

7. Report on Joint Purchasing Program. Ms. Patty Pearson reported that in April 1986 Bi-State's Illinois member governments created the Illinois Joint Purchasing Council. Purchasing activity started in December of that year. In 1999 Bettendorf, Davenport, and Scott County joined the Council and Illinois was removed from the Council name. Council membership is open to all Commission member agencies in the five-county region. Currently, 27 government entities are members of the Council. The program is currently funded with participant's Bi-State membership dues. Twenty members participated in at least one joint purchase in FY 2005. Eighteen have participated in FY 2006 to date. The Council lowers governmental purchasing costs through large volume purchases and competitive buying. The program also reduces duplicative administrative costs, such as advertising, postage and bid preparation and analysis. Program participants share expertise and experience through participating in monthly Joint Purchasing Council meetings. They are generally held the third Tuesday of each month at 8:30 a.m. at the Bi-State office. This monthly forum is also used to develop ideas for future joint purchases, look for ways to cut costs, and to improve purchasing efficiency. Currently, common purchases include: office calendars; printer/fax supplies; copier, computer, and plotter paper; water treatment chemicals; utility supplies (hydrants, valves, and clamps); street signs and materials; street sign posts; ice melt; turf chemicals; janitorial paper products; can liners; and food service items.

Ms. Pearson noted that total purchases in FY' 05 equaled \$1,544,868, an increase of \$166,872.46. FY'06 purchases have already exceeded \$1.6 million. Increases in fuel prices are contributing to a portion of this increase in dollars spent. The rest is attributed to an increase in participation by the Council members. These joint purchases have been shown to save the participants thousands of dollars each year. The Council will continue working with its members to increase the number of joint bids and to increase participation in the current bids.

8. Questions and Comments by Commissioners. There were no questions or comments by Commissioners.
9. Other Business. There was no other business.
10. Adjournment. The meeting adjourned at 4:12 p.m.

Respectfully submitted,

Tom Nicholson
Secretary