

MINUTES OF THE
BI-STATE REGIONAL COMMISSION

Wednesday, October 26, 2005, 3:30 P.M.
Scott County Administration Building
Sixth Floor Conference Room
428 Western Avenue
Davenport, Iowa

MEMBERS PRESENT: Schwiebert – Chair, Adams, Adamson, Austin, Becker, Bohnsack, Burns, Dean, Freemire, Harris, Hillman, Lawrence, Lohse, Malvik, Minard, Nicholson, Oberhaus, O'Brien, Ripperger, Rockwell, Sherwin, Spring, Sunderbruch, Thodos, Welvaert, Wilson

MEMBERS ABSENT: Brooke, Heninger, Howard, McDaniel, McGivern, Rangel, Tank, Volz, Washburn, Wilkinson

STAFF PRESENT: Bulat, DeLille, McCullough, Miller, Moritz, Patel

Chair Schwiebert called the meeting to order at 3:30 p.m.

1. Approval of the September 28, 2005 Minutes. Mayor Spring moved approval of the minutes of the September 28, 2005 meeting, as written and mailed. Mr. Adams seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Mr. Harris presented the Treasurer's Report for the month ending September 30, 2005, noting an ending total bank and book balance of \$713,402.89. Mr. Harris moved the report be accepted as written and mailed. Mr. Bohnsack seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Malvik presented the bills totaling \$374,992.10, as listed on the following addendum and bills listing dated October 26, 2005:

Addendum

Caliper Corporation, Standard TransCAD License renewal	\$ 995.00
Moline Dispatch, advertising for MUNICES Coordinator position	612.49
Meridian Title Company, flood recovery acquisition program costs	246,034.00
Personal Marketing Research, Inc., Iowa Clean Air Attainment Program	1,740.00
URS Corporation, IAQC Transit Alternatives Analysis costs	24,927.52
Correction –	
Quad City Times (previously listed as \$2,284.28), advertising for MUNICES Coordinator position (\$574.48)	2,858.76

Disbursement of funds for the following Revolving Loan Program Loan:
 Sivyer Steel Corporation \$ 75,000.00

Bills List

Bancard, VISA, charge card expenses related to Iowa MPO meeting; one staff attending National Association of Government Webmasters conference; Quad City Riverfront Council meeting (cost reimbursed by participants); Urban Transportation Policy Committee meeting (cost reimbursed by participants); Mayors & County Board Chairs Dinner meeting (cost reimbursed by participants);	767.77
Bettendorf Chamber of Commerce, 1 staff attending Leadership Congress	500.00
CTA Communications, Inc., progress billing for study of dispatch services and record keeping consolidation	5,123.50
Louise A. Kerr, Treasurer	5,880.56
11/05 Rent	\$4,165.96
11/05 Internet Access	88.00
9/05 Printing	808.00
9/05 Supplies	78.54
9/05 Postage	740.06
KWQC-TV6, advertising for "Hands-Free Commuting" for ICAAP Transit Marketing Program	3,545.00
McGladrey & Pullen, progress billing for FY 2005 audit services	5,000.00
Quad City Times, advertising for "Hands-Free Commuting" graphic for ICAAP Transit Marketing Program	2,284.28
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	\$ 2,007.50

Mr. Malvik moved approval of the bills totaling \$374,992.10, as presented above. Mayor Spring seconded the motion, and the motion passed unanimously.

b. Report on Progress on Commission's FY 2006 Program Budget as of September 30, 2005.

Mr. Malvik explained the Program Budget Status Report was included in the agenda packet. The Commission is 25% through the fiscal year with 22.9% expended and well within budget.

c. Follow-Up on Revenue Analysis. Ms. Bulat distributed a memo outlining the revenue issues considered during the FY2006 Budget development. She stated new federal programs, such as Homeland Security and the Agricultural Bill, are not providing for regional service delivery. Dollars are being distributed federally or through the states. The Transportation Bill will provide 15 to 20 percent increase in revenue. This will only offset the EDA cuts that will occur if the program is eliminated. Other federal programs are diminishing, such as block grants and flood programs that provide administrative dollars to Bi-State.

4. Report on Contract Approved by the Executive Director and Consideration of Contract. Ms. Bulat reported on the following contract that was approved by the Executive Director and it required no action because it was under \$7,500.

- Contract with the City of Silvis for an income survey. The contract is in the amount of \$1,368 and covers the period 10/05/05 – 12/05/05.

Ms. Bulat requested approval of the following contract over \$7,500 that requires Commission approval:

- Consideration of contract with Spotts, Stevens and McCoy for an Illinois Quad Cities Communications Technology Strategic Planning Study in the amount of \$100,000, with \$40,000 from Illinois Department of Economic Opportunity and \$60,000 in local match beginning November 1, 2005, to be completed by September 30, 2006 and related contracts with participating member governments providing matching funds for the study.

Mayor O'Brien moved approval of the contract as presented above. Mayor Thodos seconded the motion, and the motion passed unanimously.

5. Consideration of a Resolution for Annual Certification of the Revolving Loan Fund (RLF) Plan. Mr. Carl Becker, Revolving Loan Fund (RLF) Board Member, reported on the RLF program and annual recertification. The program includes businesses in Scott and Rock Island Counties. The RLF Board meets monthly, as needed. The purpose of the program is to create or retain jobs in the two county area by providing gap financing between dollars the cities provide through varied programs and funds obtained through conventional financing. Eighty-one RLF loans have been made since the programs inception in 1986 and two have been approved to close. The program was started with a \$500,000 Economic Development Administration (EDA) Grant and was recapitalized twice, for a total of \$1,240,000 in EDA grants. Local match from participating communities amounts to \$766,355. Repayments reloaned have totaled \$5,294,839. The total amount loaned is \$7.3 million, which shows the funds have revolved 2.6 times. Over 2,500 jobs have been created/retained since 1986. The program continues to exceed EDA guidelines. The RLF investment for the 81 loans is \$7,301,194, other public investment of \$11,150,117 and private investment at \$90,511,636 for a total investment of \$108,963,007.

Mr. Becker reported that there is approximately \$437,000 available to loan, with the repayment loan pool growing by \$35,000 each month. Mr. Becker requested if Commissioners know of potential projects that will create/retain jobs and need public loan assistance to supplement conventional financing to contact their local government's economic development staff or Donna Moritz at Bi-State.

Mr. Malvik moved approval of the Annual Certification of the Revolving Loan Fund Plan Resolution, as presented. Mr. Minard seconded the motion, and the motion passed unanimously.

6. 2035 Quad Cities Long Range Plan Update Trail Component. Doug DeLille, Senior Planner, provided the Commission with a brief overview of the draft Multipurpose Trails and Pedestrian component of the 2035 Long Range Transportation Plan. A project map was used to illustrate the existing and proposed trail network and numbers on the map correlated to the draft text. Trail developments within the last five years were highlighted and their significance to the overall network explained. The Plan defines basic types of trails (i.e. separated corridor or shared-access). The plan emphasizes expansion of existing trail systems and connections into the coast-to-coast American Discovery Trail (ADT) and the Headwaters to the Gulf Mississippi River Trail (MRT), two national trail systems intersecting in the Quad Cities Metro Area. Also identified was the importance of completing the section of the Grand Illinois Trail (GIT) from East Moline to Colona; the GIT is a state trail loop through northern Illinois. Other priorities included expanding the Hennepin Canal State Parkway Trail and connections on both the west and east ends of the Duck Creek Parkway Trail to the MRT. In general, the Quad Cities continues to pursue the development of interurban and intra-urban loop trails. Community meetings and survey results identified a need for north-south trail connections, improved trail accessibility and continuity throughout the metro area, and inclusion of trails and pedestrian accommodations when building or reconstructing bridges and roadways.

The pedestrian portion of the chapter will address connections, continuity, and ease of mobility for pedestrians. Implementing and constructing systems to best meet the needs of all users. Mass transit, trails and other available alternative transportation modes should serve as an interconnected method of safe, continuous and fluid movement of pedestrians. A sidewalk map is being developed to illustrate the existing system along collector streets and above. The map will identify where improvements to the system are planned or needed.

7. Update on Aerial Photo Project and Award Announcement. Lisa Miller, Data Graphics Manager, reported staff continues to work with several of our member governments to coordinate the purchase of region-wide updated aerial photography for use in their Geographic Information Systems (GIS). Participants include the Cities of Bettendorf, Colona, Moline, and Rock Island; and the Counties of Rock Island and Scott. The Muscatine Area Geographic Information Consortium (MAGIC) is also a participant. Although not directly purchasing aerial products, the Cities of Davenport, LeClaire and Henry County also assisted with project planning. Bi-State staff coordinated the project, acquiring a \$15,000 grant from the United States Geological Survey (U.S.G.S.) National Spatial Data Infrastructure (NSDI) Cooperative Agreements Program to help fund staff time. Several member government staff also pledged their time for the required 100% local match for the grant. Benefits realized by collaboration include; substantial cost savings - estimated to be 25% - 40% compared to previous projects with similar specifications; shared administrative effort; shared expertise of a dozen GIS professionals in our region; high quality aerial photos and GIS data that spans our region with the same vintage date. Planning for the project began in April 2004. The project was awarded to Kucera International in February 2005 and planes were in the air in March and April to capture the imagery. The film was inspected during the summer. All products are expected to be finalized and delivered by January 2006. The estimated total project cost is \$500,000.

The coordinated effort received a 2005 Innovation Award from the Iowa State Association of Counties (ISAC). These awards are given for projects implemented that result in monetary savings or improve the delivery of a service. Congratulations to all who helped make this project a success.

8. Questions and Comments by Commissioners. There were no questions or comments.
9. Other Business. There was no other business.
10. Adjournment. The meeting adjourned at 4:42 p.m.

Respectfully submitted,

John Oberhaus
Secretary