

**MINUTES OF THE
BI-STATE REGIONAL COMMISSION**

Wednesday, September 28, 2005, 3:30 P.M.
Scott County Administration Building
Sixth Floor Conference Room
428 Western Avenue
Davenport, Iowa

MEMBERS PRESENT: Schwiebert – Chair, Adamson, Austin, Bohnsack, Brooke, Burns, Dean, Freemire, Heninger, Lohse, Malvik, McDaniel, Minard, Oberhaus, Rangel, Ripperger, Rockwell, Sherwin, Spring, Sunderbruch, Tank, Thodos, Volz, Washburn, Welvaert, Wilkinson

MEMBERS ABSENT: Adams, Becker, Carlson, Harris, Hillman, Howard, Lawrence, McGivern, O'Brien, Wilson

STAFF PRESENT: Bulat, Connors, Hunt, McCullough, Miller, Moritz, Schmedding

Chair Schwiebert called the meeting to order at 3:33 p.m.

1. Approval of the August 24, 2005 Minutes. Mr. Oberhaus moved approval of minutes of the August 24, 2005 meeting with a correction made by Hap Volz changing officer to office under Item #4, 4th paragraph. Mayor Welvaert seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Ms. Connors presented the Treasurer's Report for the month ending August 31, 2005, noting an ending total bank and book balance of \$782,482.66. Ms. Dean moved the report be accepted as written and mailed. Mr. Minard seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
 - a. Bills. Mr. Malvik presented the bills totaling \$161,756.03, as listed on the following addendum and bills listing dated September 28, 2005:

Addendum

Correction –

River Cities' Reader, (previously listed as \$912.00), advertising "Take the Bus" \$ 1,140.00
for ICAAP Transit Marketing Program

Disbursement of funds for the following Revolving Loan Program Loan:

Bee Line Company

45,000.00

Bills List

Bancard, VISA, charge card expenses related to one staff attending the Benefit-Cost Analysis Training Course; Intergov meeting (cost reimbursed by participants); Managers/Administrators meeting (cost reimbursed by participants); Chief Administrative/Elected Officials (cost reimbursed by participants); one staff attending the National Association of Government Webmasters conference; IARC meeting; Travel Estimation Techniques for Urban Planning publication	\$ 872.45
Enterprizing Baker's Excavating, flood recovery acquisition program costs	36,058.05
Susan Hankins, CORA reimbursement	580.00
Louise A. Kerr, Treasurer	6,970.86
10/05 Rent	\$4,165.96
10/05 Internet Access	88.00
8/05 Printing	1,204.60
8/05 Supplies	100.61
8/05 Postage	1,411.69
Meridian Title Company, flood recovery acquisition program costs	897.75
City of Moline, Rock Island County Code Enforcement System proceeds	3,677.70
Moline Dispatch Publishing Company, L.L.C., advertising for ICAAP Transit Marketing Program	3,488.00
Quad City Times, advertising for "Hands-Free Commuting" graphic for ICAAP Transit Marketing Program	3,215.04
River Cities' Reader, advertising "Take the Bus" for ICAAP Transit Marketing Program	912.00
City of Rock Island, Rock Island County Code Enforcement System proceeds	49,189.78
Rock Island County, Rock Island County Code Enforcement System proceeds	906.43
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	1,622.50
URS Corporation, IAQC Transit Alternatives Analysis costs	8,137.47

Mr. Bohnsack moved approval of the bills totaling \$161,756.03, as presented above. Mr. Rockwell seconded the motion, and the motion passed unanimously.

- j. Report on Progress on Commission's FY 2006 Program Budget as of August 31, 2005.
 Mr. Malvik explained the Program Budget Status Report was included in the agenda packet. The Commission is 16.7% through the fiscal year with 14.9% expended and well within budget.

- 4. Report on Contracts Approved by the Executive Director and Consideration of Grant Amendment.
 Ms. Bulat reported on the following contracts that were approved by the Executive Director and required no action because they were under \$7,500.

- Contract with the Village of Milan for website enhancement services. The contract is in the amount of \$7,432 and covers the period 06/16/05 – 11/30/05.
- Contract with the Village of Andalusia for website development services. The contract is in the amount of \$2,515 and covers the period 07/16/05 – 10/31/05.

- Contract with the Village of Sherrard for a code update. The contract is in the amount of \$3,410 and covers the period 09/01/05 – 08/31/06.

Ms. Bulat requested approval of the following grant amendment over \$7,500 that requires Commission approval:

- Consideration of an amendment to FY2006 Urbanized Area Transportation Work Program to increase by \$21,085 for additional Iowa Department of Transportation Planning funds. These funds will be used to fill a planning assistant/aide position which was authorized and unfunded in the original FY2006 budget plan. The funds will be matched with membership dues.

Mr. Malvik moved approval of the amendment as presented above. Mayor Thodos seconded the motion, and the motion passed unanimously.

5. Presentation and Consideration of Comprehensive Economic Development Strategy (CEDS).

Mr. Mark Hunt, Bi-State Regional Commission planner, reported the status of the 2005 update to the *Comprehensive Economic Development Strategy for the Bi-State Region* (CEDS). The 2005 CEDS update will be submitted to the Economic Development Administration (EDA) on September 30, 2005. An annually updated CEDS is required for continuation of Bi-State's economic development planning grant from EDA. Bi-State matches funds from EDA with member government dues, to provide economic technical assistance throughout the five-county Bi-State Region. The CEDS identifies region-wide goals and strategies for achieving mutual economic development goals. Additionally, the federal government uses the CEDS to identify economic issues and target projects for potential federal funding including local government infrastructure needs in the five-county area.

Each summer representatives from local governments and economic development agencies meet to review and update the goals, strategies, and capital improvement projects listed in the CEDS. Bi-State staff members work throughout the year to update the data and analysis portions of the document. The 2005 update to CEDS includes an improvement in quantifying job creation and a new section related to workforce development. Workforce development and economic development are closely related fields. To illustrate this relationship, the 2005 CEDS includes a report on the efforts of local workforce development agencies. Previous updates to the CEDS tracked job growth through media reports. The 2005 CEDS uses federal, state, and local data sets to calculate the number of jobs lost in mass layoff events and the numbers of jobs gained through local economic development activities of entities such as the Bi-State Regional Commission Revolving Loan Fund Board and Quad City Development Group. The goals and strategy section has been updated to include references relating certain goals to information presented in the main text of the document. The references were developed as a way to provide readers quick access to relevant information about progress made or circumstances associated with the goals identified in the CEDS.

Mr. Hunt requested the Commission approve the resolution in support of the CEDS that was sent in their agenda packet. Mayor Spring moved approval of the CEDS resolution as well as the Goals and Strategies as presented. Mayor Freemire seconded the motion and the motion passed unanimously. It was suggested in the future the document could include and identify several key regional projects with specific actions for implementation that were mutually developed between the public and private sector.

6. 2035 Quad Cities Long Range Plan Update. Ms. Gena McCullough reported that work on the five-year update of the Quad City Area Transportation Long Range Plan (LRP) continues. The update will examine transportation needs through 2035. Ms. McCullough reviewed the schedule, current through the plan adoption of March 2006. It is critical that staff meet the federally set deadline to allow for federally funded transportation projects to be implemented. The process has and will include opportunities for public input.

The plan examines multiple modes of transportation for the movement of goods and people – highway, rail, water, air, transit, bicycle, and pedestrian. It also examines issues of technology, environment, congestion, and financial feasibility. The transportation goals were reiterated and are consistent with the new transportation act:

- Support economic vitality
- Increase safety and security
- Increase accessibility and mobility
- Protect and enhance the environment
- Enhance connectivity and integration between modes
- Emphasize system preservation

Ms. McCullough highlighted the LRP Intermodal Chapter. Intermodal network needs include an intermodal container transfer facility, a rail overpass at IL84/Colona Road and BSNF rail crossing, improvements at Locks 14 and 15, feasibility consideration of increased capacity on I-80 to reduce congestion and improve safety, examining hazards of low clearance bridges, integration of Intelligent Transportation System (ITS) technologies such as asset tracking and electronic pass payments, rail extensions to serve industrial parks, improvements identified in local airport master plans, and continued support for passenger rail service through the Quad Cities Area. Future reports will feature 2035 plans for trails and pedestrians, transit and roadways.

7. Questions and Comments by Commissioners. Commissioners discussed emergency response efforts in light of Hurricane Katrina. It was noted that response protocols had been established among the county emergency management agencies and that disaster exercises are periodically conducted.
8. Other Business. There was no other business.
9. Adjournment. The meeting adjourned at 4:25 p.m.

Respectfully submitted,

John Oberhaus
Secretary