

**MEETING ANNOUNCEMENT AND AGENDA  
BI-STATE REGIONAL COMMISSION**

Wednesday, November 15, 2006, *3:30 p.m.*

Scott County Administration Building  
Sixth Floor Conference Room  
428 Western Avenue  
Davenport, Iowa

FINANCIAL (green)	ACTION NEEDED (yellow)	INFORMATIONAL (white)
	X	
X	X	
X	X	
X		X
X	X	
	X	
X	X	
		X

1. Approval of the October 25, 2006 Minutes (See enclosed) – Dick O’Brien, Chair
2. Treasurer's Report (To be provided at meeting) – Mike Freemire, Treasurer
3. Finance and Personnel Committee – John Malvik, Chair
  - a. Bills. (See enclosed)
  - b. Report on Progress on Commission’s FY 2007 Program Budget as of 10/31/06. (To be provided at meeting)
  - c. Consideration of a Recommendation to Accept the Financial and Compliance Report for the Year Ended 06/30/06. (See enclosed)
  - d. Consideration of a Recommendation to Add a Hardship Withdrawal Provision to the Commission’s Pension Plan.
  - e. Consideration to Renew the Executive Director’s Annual Employment Agreement.
4. Presentation on Data Services and Preparations for Census 2010 – Ellen Milliron, Data Services Planner
5. Questions and Comments by Commissioners
6. Other Business
7. Adjournment

CC/sv  
Agendas\BSRC Agenda.doc

**NEXT MEETING:** **Wednesday, December 20, 2006 – 3:30 p.m.**  
Scott County Administration Building  
428 Western Avenue, Davenport, Iowa

**MINUTES OF THE  
BI-STATE REGIONAL COMMISSION**

Wednesday, October 25, 2006, 7:30 A.M.  
Abbey Station  
3031 Fifth Avenue  
Rock Island, Illinois

MEMBERS PRESENT: O'Brien – Chair, Adams, Austin, Becker, Bohnsack, Burns, Freemire, Frink, Gallin, Harris, Heninger, Hillman, Lohse, Malvik, McDaniel, Minard, Nicholson, Oberhaus, Rangel, Ripperger, Rockwell, Schwiebert, Sherwin, Spring, Sunderbruch, Tank, Thodos, Volz, Washburn, Welvaert, Wilkinson, Wilson

MEMBERS ABSENT: Dean, Dumas, Lawrence, Winborn

STAFF PRESENT: Boesen, Bulat, Cary, Clay, Connors, DeLille, Doonan, English, Grabowski, Hunt, Ironside, McCullough, Miller, Milliron, Moritz, Passman, Patel, Pearson, Schmedding, Soseman, Van Hook

Chair O'Brien called the meeting to order at 8:08 a.m.

1. Approval of the September 27, 2006 Minutes. Mayor Schwiebert moved approval of the minutes of the September 27, 2006 meeting, as written and mailed. Mr. Rockwell seconded the motion, and the motion passed unanimously.
2. Treasurer's Report. Mayor Freemire presented the Treasurer's Report for the month ending September 30, 2006, noting an ending total bank and book balance of \$282,982.09. Mayor Freemire moved the report be accepted as written and mailed. Mayor Schwiebert seconded the motion, and the motion passed unanimously.
3. Finance and Personnel Committee.
  - a. Bills. Mr. Malvik presented the bills totaling \$18,290.78, as listed on the following addendum and bills listing dated October 25, 2006:

Addendum

American Chamber of Commerce Research Association (ACCRA), lodging expense for ACCRA training attended by one staff	529.00
Glass Treasures Clock & Gift Company, member government plaques	624.00
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,447.50


Bills List

Bancard Center, VISA, charge card expenses related to one staff attending the Research Methods for Economic Developers conference; Chief Elected and Administrators meeting (cost reimbursed by participants); Transportation Policy Committee meeting (cost reimbursed by participants); four staff Attending the Upper Midwest American Planning Association conference	702.56
Caliper Corporation, technical support for Standard TransCAD license	995.00
FedEx Kinko's, 2035 Long Range Transportation Plan printing	2,848.74
Louis A. Kerr, Treasurer	4,630.19
11/06                Rent	\$4,165.96
11/06                Internet Access	88.00
09/06                Printing	336.93
09/06                Supplies	39.30
McGladrey & Pullen, progress billing for FY 2006 audit services	5,000.00
Positive Promotions, Inc., note/pen sets	513.79

Mr. Malvik moved approval of the bills totaling \$18,290.78, as presented above.  
Mayor Freemire seconded the motion, and the motion passed unanimously.

4. Other Business/Adjournment. There was no other business. The meeting adjourned at 8:10 a.m.

Respectfully submitted,

  
Tom Nicholson      *tc*  
Secretary

**BILLS TO BE CONSIDERED FOR APPROVAL  
AT THE NOVEMBER 15, 2006  
BI-STATE REGIONAL COMMISSION MEETING**

GeoLytics, Inc., Census Demographic Data	\$4,985.00
RK Dixon, maintenance contract and service	534.38
Thomas A. Skorepa, P.C., Administrative Hearing Officer services (cost reimbursed by MUNICES)	2,337.50
Wayne/Wagoner Printing, 40 <sup>th</sup> Anniversary Brochure printing	<u>748.88</u>
<b>TOTAL</b>	<b><u>\$8,605.76</u></b>

Additional bills will be listed on the addendum which will be distributed at the meeting.