

Minutes of the
BI-STATE REGIONAL COMMISSION
FINANCE & PERSONNEL COMMITTEE

Wednesday, June 20, 2012 – 9:00 a.m.
Bi-State Regional Commission
Third Floor Conference Room 320
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT: Chair –Austin, Bohnsack, Goodwin, O’Boyle, Stoermer, Welvaert

MEMBERS ABSENT: Earnhardt, Gordon, Sherwin

STAFF PRESENT: Bulat, Moritz

1. Consideration of Approval of the Minutes of the December 6, 2011 Meeting. Mr. Stoermer moved approval of the minutes of the December 6, 2011 Finance and Personnel Committee meeting as written and mailed. Mayor Welvaert seconded the motion, and the motion passed unanimously.

2. Review and Consideration of a Recommendation to the Full Commission Regarding the Approval of Proposed Revised FY2012 Commission Planning Budget. Ms. Moritz reviewed the Proposed Revised FY 2012 Commission Line Item Budget noting the explanations of changes in the right hand column. Ms. Bulat also noted the contract for network services this year normally under \$7,500 was higher due to a new server installation. Mayor Welvaert asked about Mercer County discontinuing their membership. Ms. Bulat explained it was due to economic reasons. They are still part of the Economic Development District and the Mercer-Muscatine Revolving Loan Fund. We will be unable to contract for other services until they become a member.

Mayor O’Boyle moved recommendation to the full Commission of the Proposed Revised FY 2012 Commission Planning Budget as presented. Mr. Stoermer seconded the motion, and it passed unanimously.

3. Review and Consideration of a Recommendation to the Full Commission Regarding Approval of Proposed FY2013 Commission Planning Budget. Ms. Bulat explained the budget was presented today anticipating the Committee will complete their budget work at this meeting and consider recommending the budget to the Full Commission for their approval. Ms. Bulat stated the budget was prepared by staff over the last few months. Ms. Bulat stated revenue increased \$23,000 (1.2%) from the estimated FY 2012 Budget and is primarily attributable to the net of Illinois Comprehensive Regional Planning funds and Iowa Clean Air Attainment grant less the United We Ride grant ending. Ms. Bulat said expenditures include continuation of the merit performance review and compensation program at an average of 2.5% with no across the board cost-of-living adjustment.

Ms. Bulat reviewed the member government dues page 11, stating there is no increase recommended in membership dues budgeted due to the state of the economy. She also noted of the \$379,000 of dues, \$221,000 is being used for matching federal and state grants; the remaining dollars are used for regional programs and direct technical services. Ms. Bulat reviewed the line item budget noting the explanations of changes in the right hand column. Ms. Bulat noted the Indirect Cost calculation change requested by Department of Commerce was shown on the bottom of page 8. The calculation of the Indirect Cost rate is now determined by the most recent fiscal year audited costs. They were previously calculated on the budgeted Indirect Costs with carry forward of under/over indirect costs from the most recent fiscal year audited costs.

Ms. Goodwin moved recommendation to the full Commission of the Proposed FY 2013 Commission Planning Budget as presented. Mr. Stoermer seconded the motion, and it passed unanimously.

4. Other Business. There was no other business.
5. Adjournment. The meeting adjourned at 9:40 a.m.