

Minutes of the
BI-STATE REGIONAL COMMISSION
FINANCE & PERSONNEL COMMITTEE

Wednesday, June 24, 2009 – 2:45 p.m.
Scott County Administration Building
Sixth Floor Conference Room 638
600 West Fourth Street
Davenport, Iowa

MEMBERS PRESENT: Hillman – Vice Chair, Austin, Dean, Gallin, Goodwin, Meeker, Sherwin

MEMBERS ABSENT: Malvik, McDaniel

STAFF PRESENT: Bulat, Connors, Moritz

1. Consideration of Approval of the Minutes of the May 27, 2009 Meeting. Ms. Dean moved approval of the minutes of the May 27, 2009 Finance and Personnel Committee Meeting as written and mailed. Ms. Sherwin seconded the motion, and the motion passed unanimously.

2. Review and Consideration of a Recommendation to the Full Commission Regarding Approval of Commission’s Annual “Affirmative Action Analysis and Plan.” Ms. Connors reviewed the annual Bi-State Affirmative Action Plan. This document provides information on employment practices for the period July 1, 2007 through March 31, 2009 and an Action Oriented Program for FY 2010. Employment practices were analyzed in relation to hires, promotions, terminations, compensation and benefits, and workforce utilization. While no underutilization was declared for the analysis period, Bi-State’s efforts will continue to be directed towards recruiting more minority applicants for our applicant pool. The Action Oriented Program for FY 2010 provides for continued support of equal opportunity and affirmative action, and continued aggressive recruitment of protected status applicants when positions are open.

After discussion, Ms. Sherwin moved to recommend approval of the “Affirmative Action and Analysis Plan” to the full Commission. Mr. Meeker seconded the motion, and the motion passed unanimously.

3. Other Business. There was no other business.

4. Adjournment. The meeting adjourned at 3:28 p.m.