

**Minutes of the**  
**BI-STATE REGIONAL COMMISSION**  
**FINANCE & PERSONNEL COMMITTEE**

Wednesday, May 25, 2011 – 3:00 p.m.  
Scott County Administration Building  
Sixth Floor Conference Room 638  
600 W. 4<sup>th</sup> Street  
Davenport, Iowa

MEMBERS PRESENT:     Bohnsack, Goodwin, Meeker, Minard, O’Boyle, Welvaert

MEMBERS ABSENT:     Austin, Sherwin, Stoermer

STAFF PRESENT:        Bulat, Moritz

1.    Consideration of Approval of the Minutes of the April 27, 2011 Meeting. Mr. Bohnsack moved approval of the minutes of the April 27, 2011 Finance and Personnel Committee meeting as written and mailed. Mr. Welvaert seconded the motion, and the motion passed unanimously.
  
2.    Review and Consideration of Recommendation to Full Commission Regarding Approval of Proposed Revised FY 2011 Commission Planning Budget. Ms. Moritz reviewed the Proposed Revised FY 2011 Commission Line Item Budget noting the explanations of changes in the right hand column. Mr. Minard moved recommendation to the full Commission of the Proposed Revised FY 2011 Commission Planning Budget as presented. Mr. Meeker seconded the motion, and it passed unanimously.
  
3.    Review and Consideration of a Recommendation to the Full Commission Regarding Approval of Proposed FY 2012 Commission Planning Budget. Ms. Moritz explained there were a few changes to the budget presented at the April meeting. She reviewed the changes in income: an additional \$10,000 from EDA , small changes to the IA PL, FTA and Region 9 earmarks and contracts were adjusted. The changes to expenditures were to increase professional fees to provide match for a possible regional transportation study using local funds. Ms. Goodwin moved to recommend the Proposed FY 2012 Commission Planning Budget as presented to the full Commission. Mr. Welvaert seconded the motion, and the motion passed unanimously.

Ms. Bulat requested the proposed salary ranges for Word Processor I & II, Finance Technician, Planner I and Graphic Specialist I as presented at the April meeting also be approved. Mr. Bohnsack moved to approve the salary ranges for Word Processor I & II, Finance Technician, Planner I and Graphic Specialist I as presented and implemented in the FY12 Budget. Ms. Goodwin seconded the motion, and the motion passed unanimously.

4.    Presentation and Consideration of Revised Tuition Reimbursement Policy. Ms. Bulat distributed and reviewed the proposed revised Tuition Reimbursement Policy. The policy

would allow for 50% reimbursement for tuition, books, fees and laboratories of approved courses successfully completed based on public credit hour tuition removing the \$1,000 cap currently in the policy. This recognizes the increased cost of tuition while tying costs to public credit hour costs. Ms. Goodwin moved to approve the proposed Tuition Reimbursement Policy as presented. Mr. Welvaert seconded the motion, and the motion passed unanimously.

5. Other Business. There was no other business.
6. Adjournment. The meeting adjourned at 3:20 p.m