

**Minutes of the**  
**BI-STATE REGIONAL COMMISSION**  
**FINANCE & PERSONNEL COMMITTEE**

Wednesday, May 19, 2010 – 8:00 a.m.  
Bi-State Regional Commission  
Third Floor Conference Room  
1504 Third Avenue  
Rock Island, Illinois

MEMBERS PRESENT: Chair –Malvik, Goodwin, Hillman, Meeker, Minard, O’Boyle

MEMBERS ABSENT: Austin, Dean, Sherwin

STAFF PRESENT: Bulat, Moritz

1. Consideration of Approval of the Minutes of the December 8, 2009 Meeting. Mr. Minard moved approval of the minutes of the December 8, 2009 Finance and Personnel Committee Meeting as written and mailed. Mr. Meeker seconded the motion, and the motion passed unanimously.
2. Review and Consideration of a Recommendation to the Full Commission Regarding Revisions to FY2010 Commission Planning Budget. Ms. Moritz reviewed the Proposed Revised FY 2010 Commission Line Item Budget noting the explanations of changes in the right hand column. Mr. Minard moved recommendation to the full Commission of the Proposed Revised FY 2010 Commission Planning Budget as presented. Ms. Goodwin seconded the motion, and it passed unanimously.
3. Presentation of Proposed FY 2011 Commission Planning Budget. Ms. Bulat explained the budget was presented today to lay on the table until next week’s meeting. Next week the Committee will consider recommending the budget to the Full Commission to lay on the table until June for their approval. Ms. Bulat stated the budget was prepared by staff over the last few months. Ms. Bulat stated revenue increased \$58,000 (3.2%) from the estimated FY 2010 Budget and is primarily attributable to new grants for Mobility Coach Coordination, air quality and energy efficiency. Ms. Bulat said expenditures include continuation of the merit performance review and compensation program at an average of 2.5% and no cost-of-living adjustment. She proposed reviewing the budget in November to consider the possibility of a small cost-of-living adjustment with a 1% adjustment costing \$16,000 to \$20,000.

Ms. Bulat stated the Member Government Survey page would be reviewed at their next meeting. She then reviewed the member government dues page 11, stating there is no increase recommended in membership dues budgeted due to the state of the economy. She also noted of the \$378,000 of dues, \$220,000 is being used for matching federal and state grants; the remaining dollars are used for regional programs and direct technical services

Ms Bulat reviewed the line item budget noting the explanations of changes in the right hand column. She reviewed page 12 Salaries/Wages noted the planning intern starting hourly rate is proposed to change from \$8.50 hour to \$9.50.

Mr. Meeker moved recommendation to the full Commission of the Proposed FY 2011 Commission Planning Budget as presented. Mr. Minard seconded the motion, and it passed unanimously.

4. Set next meeting date. There was no need to have a next meeting.
5. Other Business. There was no other business.
6. Adjournment. The meeting adjourned at 8:45 a.m.