

Minutes of the
BI-STATE REGIONAL COMMISSION
FINANCE & PERSONNEL COMMITTEE

Monday, May 10, 2006 – 8:00 a.m.
Jumer's Restaurant
Spruce Hills Drive & Utica Ridge Road
Bettendorf, Iowa

MEMBERS PRESENT: Malvik – Chair, Adams, Burns, Gallin, Hillman, Spring, Wilson

MEMBERS ABSENT: Frink, Sherwin

STAFF PRESENT: Bulat, Connors, Moritz

1. Consideration of Approval of the Minutes of the April 17, 2006 Meeting. Mayor Burns moved the minutes of the April 17, 2006 Finance and Personnel Committee meeting be approved as written and mailed. Mr. Wilson seconded the motion, and the motion passed unanimously.
2. Review and Consideration of Recommendation to Full Commission Regarding Revisions to FY 2006 Commission Planning Budget. Ms. Moritz reviewed the Proposed Revised FY 2006 Commission Line Item Budget noting the explanations of changes in the right hand column. Mayor Spring moved recommendation to the full Commission of the Proposed Revised FY 2006 Commission Planning Budget as presented. Ms. Gallin seconded the motion, and it passed unanimously.
3. Review and Consideration of Recommendation to Full Commission Regarding Approval of Proposed FY 2007 Commission Planning Budget. Ms. Bulat explained there were no changes to the budget presented at the April meeting. Ms. Bulat stated letters regarding the proposed 3% membership dues increase were sent to member Mayors, Administrators, and Clerks, and there were no comments received. Mayor Burns moved to recommend the Proposed FY 2007 Commission Planning Budget as presented to the full Commission. Mr. Adams seconded the motion, and the motion passed unanimously.
4. Review and Consideration of a Recommendation to the Full Commission Regarding Approval of Commission's Annual "Affirmative Action Analysis and Plan." Ms. Connors reviewed the annual Bi-State Affirmative Action Plan. This document provides information on employment practices during FY 2005 and an Action Oriented Program for FY 2007. Employment practices were analyzed in relation to hires, promotions, terminations, compensation and benefits, and workforce utilization. While no underutilization was

declared for FY 2005, Bi-State's efforts will continue to be directed towards recruiting more minority applicants for our applicant pool. The Action Oriented Program for FY 2007 provides for continued support of equal opportunity and affirmative action, and continued aggressive recruitment of minority and protected status applicants when positions are open.

After discussion, Ms. Gallin moved to recommend approval of the "Affirmative Action and Analysis Plan" to the full Commission. Mayor Burns seconded the motion, and the motion carried.

5. Other Business. There was no other business.
6. Adjournment. The meeting adjourned at 8:45 a.m.