

Minutes of the

**BI-STATE REGIONAL COMMISSION
FINANCE & PERSONNEL COMMITTEE**

Friday, April 24, 2009 – 8:00 a.m.
Bi-State Regional Commission
Third Floor Conference Room
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT: Hillman – Vice Chair, Austin, Dean, Gallin, Goodwin, McDaniel, Meeker, Sherwin

MEMBERS ABSENT: Malvik

STAFF PRESENT: Bulat, Moritz

1. Consideration of Approval of the Minutes of the December 5, 2008 Meeting. Mayor McDaniel moved approval of the minutes of the December 5, 2008 Finance and Personnel Committee meeting as written and mailed. Ms. Sherwin seconded the motion, and the motion passed unanimously.
2. Presentation of Proposed FY 2010 Commission Planning Budget. Ms. Bulat explained the budget was presented today to lay on the table until May's meeting. In May, the Committee will consider recommending the budget to the Full Commission to lay on the table until June for their approval. Ms Bulat stated the budget was prepared by staff over the last few months. Ms. Bulat stated revenues increased \$20,000 (1.3%) from the estimated FY 2009 Budget and is primarily attributable to increases in need for hazard mitigation plans and administration of Community Development Block Grant programs. Ms. Bulat said expenditures include leaving a planner position vacant, support of a 1% cost-of-living adjustment, and continuation of the merit performance review and compensation program at an average of 2.5%. Ms. Bulat explained the cost-of-living adjustment of the member communities in the metropolitan area ranged from 2 to 3%. Ms. Bulat stated letters regarding the budget will be sent to member Mayors, Administrators, and Clerks.

Ms. Bulat stated the Member Government Survey page would be reviewed at their next meeting. She then reviewed the member government dues page 11, stating there is no increase recommended in membership dues budgeted due to the state of the economy. She also noted of the \$378,000 of dues, \$221,000 is being used for matching federal and state grants; the remaining dollars are used for regional programs and direct technical services.

Ms. Moritz reviewed the line item budget noting the explanations of changes in the right hand column.

3. Set Next Meeting Date. The next meeting was set for May 27, 2009.
4. Other Business. There was no other business.
5. Adjournment. The meeting adjourned at 9:02 am