

**MINUTES OF THE
BI-STATE DRUG AND ALCOHOL TESTING CONSORTIUM**

Thursday, February 2, 2017 – 2:00 p.m.
Bi-State Regional Commission
Conference Room
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT:

Nathan Mather	Muscatine County
Vanessa Wierman	Scott County
Randy Zobrist	River Bend Transit

MEMBERS PRESENT VIA CONFERENCE CALL:

Kris Bedard	RIM Rural Transit
Evelyn Gay	Project NOW
Jim Grafton	City of Silvis
Kathleen Richlen	City of Bettendorf
Stephanie Romagnoli	City of Muscatine
Steve Seiver	Village of Milan
Kim Walker	Henry County Public Transportation

OTHERS PRESENT:

Peggi Merchie	Bi-State Regional Commission
Gena McCullough	Bi-State Regional Commission
Lindsay Whitson	Bi-State Regional Commission

1. Welcome and Introductions. Mr. Zobrist opened the meeting by welcoming those present and asked for introductions.
2. Approval of the Minutes of the October 1, 2015 Bi-State Drug and Alcohol Testing Consortium Meeting. Ms. Romagnoli approved the meeting minutes as written from the October 1, 2015 Drug and Alcohol Testing Consortium Meeting. Mr. Zobrist seconded the motion, and it carried.
3. Election of New Chair and Vice Chair of the Consortium. Mr. Zobrist asked for volunteers to serve as the new Chair and Vice Chair of the Bi-State Drug and Alcohol Consortium. Former Chair, Kas Kelly, is no longer a member of the Consortium. Ms. Romagnoli with the City of Muscatine offered to serve as the Chair, and Ms. Richlen with the City of Bettendorf offered to serve as the Vice Chair. There was no opposition or concerns expressed from the Consortium members.

4. Update of the 2016 Draws Completed Through the Bi-State Drug and Alcohol Testing Consortium. Ms. Whitson shared with the group that unfortunately the required FTA and FMSCA percentages were not obtained for the calendar year of 2016. She reported that Bi-State would be sending a Letter of Justification to Genesis Occupation Health addressing how the situation can be remedied while moving forward with the contract. The Consortium requested that Bi-State begin to send the monthly reports to each member for their own files.
5. Discussion of Extending Contract with Genesis or Send Out an RFP to Other Potential Bidders. Ms. Whitson stated that the contract with Genesis Occupation Health expired on September 30, 2017. There is an option to extend the contract for another year if both parties are interested. Members of the Consortium expressed that the timeliness of receiving the random draws needs to be consistent and distributed by the fifth day of each month. Other issues include the amount of time it takes to test employees and receiving an original copy of the Chain of Custody Results. Ms. Whitson shared with the Consortium that Genesis may be willing to extend the contract, but the pricing for testing will be increased to allow it to be profitable for Genesis. The Consortium confirmed that they would be interested in extending the contract if the aforementioned concerns are resolved.
6. Issues, Concerns, and Trainings. Other than the issues identified above, no other issues were recognized. Ms. Whitson and Ms. McCullough encouraged the Consortium members to present any future issues to Bi-State immediately.
7. Public Comments. There were no public comments at the meeting.
8. Other Business. Ms. Whitson announced the 12th annual Drug and Alcohol Program National Conference in New Orleans, Louisiana on April 18 to April 20, 2017. She noted that the conference is free.
9. Adjournment. Ms. Bedard motioned to have the meeting adjourned, and Ms. Romagnoli seconded the motion. The meeting was adjourned at 2:35 p.m.