

**MINUTES OF THE
BI-STATE DRUG AND ALCOHOL TESTING CONSORTIUM**

Tuesday, October 22, 2013
Third Floor Conference Room 320
Rock Island County Office Building
1504 Third Avenue
Rock Island, Illinois

MEMBERS PRESENT:

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| Kas Kelly | Muscatine County |
| Stephanie Romagnoli | City of Muscatine |
| Evelyn Gay | East Moline SD 37 |
| Kim Walker | Henry County Public Transportation |
| Nikki Soto | River Bend Transit |
| Michelle Javornik | City of Bettendorf |
| Mark Garrow | City of Bettendorf |

OTHERS PRESENT:

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| Felicia Cruz | Project Now HEAD Start |
| Kris Bedard | Project NOW RIM Rural Transit |
| Michelle Hostens | Genesis Occupational Health |
| Peggi Merchie | Bi-State Regional Commission |

1. Round Table Introductions. Ms. Merchie opened the meeting with introductions.
2. Discussion about Preparing New Request For Proposal. Ms. Merchie opened the discussion, stating that we were in our first extension with Genesis, and our Contract would end in September of 2014. All members were in agreement and asked if they could electronically see the RFP before it went out to Vendors. They're also discussion about should we take the lowest bid or not. I said it depended on the majority of the consortium, if the RFP meets all the requirements needed and is the lowest price, that would be great. If however the lowest price that comes back does not have all the qualifications the consortium needs, they will not be picked.
3. Questions Regarding Genesis Services. Ms. Merchie asked how everyone was getting along with Genesis Service, most people reported back they were happy with the service. It was brought up about having different draw times available for employees. Michelle Hostens, with Genesis, said that they do have an after hours Pager number anyone can call, to get their employee's in for testing at different times, than the normal 8 to 5 shift time.
4. Discussion about Monitoring of Collection Sites. Ms. Merchie has offered that each government or municipality should have someone from their workforce monitor their draws for their workers. Therefore letting everyone involved know that the draws were being done correctly.

- a. Ms Merchie reported that there were no new updates from the FTA website. Ms. Merchie had asked everyone present if they could make sure to get in any changes on Contact information for the Drug & Alcohol Consortium representative.
5. Other Business. Ms. Gay started a discussion about employee's having TB immunization shots be part of the Drug & Alcohol Consortium. Since the FTA does not make that mandatory, the consortium decided against it, and will not be part of the new contract either. Ms. Hostens from Genesis handed out flyers about upcoming Training for Supervisors, that will be held in town in Sept, Nov., Feb. and April 2014. Ms.Javorick, from Bettendorf had requested a listing of Collection Sites, which I will send to her. Ms. Kelly asked about a chair. The position has not been filled, and can be part of the next agenda.
6. Adjournment. The meeting adjourned at approximately 11:10 a.m.