

**MINUTES OF THE  
BI-STATE DRUG AND ALCOHOL TESTING CONSORTIUM**

Monday, August 9, 2010 at 11:00 a.m.  
Third Floor Conference Room 320  
Rock Island County Office Building  
1504 Third Avenue  
Rock Island, Illinois

**MEMBERS PRESENT:**

Gwendolyn Branch	Project NOW Head Start
Kas Kelly	Muscatine County
John Lowery	Project NOW – RICO Senior Center
Brian Stombaugh	Silvis Schools District #34
Kim Walker	Abilities Plus
Randy Zobrist	River Bend Transit

**OTHERS PRESENT:**

Felicia Cruz	Project NOW Head Start
Theresa Felger	Project NOW
Chelsey Waterman	Bi-State Regional Commission

1. Round Table Introductions. Chelsey Waterman, Consortium Coordinator, opened the meeting with introductions.
2. Staff Report of 2010 Testing Program To-Date. Ms. Waterman reported that the number of random tests completed between January and July 2010 are consistent with targeted testing rates for the year.

The Federal Motor Carrier Safety Administration (FMCSA) pool has completed 228 of the 256 selected urine drug tests through July and 64 of the 71 selected breath alcohol tests. The average FMCSA pool size through July is 786, which would provide target rates of 230 urine drug tests (50%) and 47 breath alcohol tests (10%) for this time period. The Federal Transit Administration (FTA) pool has completed 42 of its 42 selected urine drug tests and 21 of its 21 selected breath alcohol tests. The average pool size through July is 207, which would provide target rates of 52 urine drug tests (25%) and 12 breath alcohol tests (10%). A detailed report is attached.

Ms. Waterman noted that the Consortium has historically drawn at a rate 5% above the required testing rate for each pool, but may look to reduce the number of breath alcohol tests drawn in future months and/or calendar years to avoid testing more employees than necessary. The FTA pool has met its target for the year, and Genesis has recommended testing at a rate of 1% for the remainder of the year. Consortium members were agreeable to this change. Ms. Waterman also noted that although Bi-State and Genesis attempt to contact Consortium members with incomplete tests, it is ultimately the responsibility of the employer to make sure all random selections are completed. Several Consortium members have repeatedly failed to complete their monthly random selections, and this practice impacts the rest of the Consortium by requiring additional draws and alternate selections.

3. Questions and Comments Regarding Genesis Service. Ms. Waterman asked Consortium members to provide input and questions/concerns regarding Genesis service to-date. Members again emphasized that they would prefer consistent random selection notices at the beginning of each month and have encountered some inconsistencies with wait times at both Quad Cities collection sites. Several members have recommended that Genesis provide a current list of employees when requesting roster updates at the beginning of each month. This will ensure previous updates have been made and allow the update process to be easier and more accurate. Ms. Waterman indicated that she would follow-up with Genesis staff and provide input as discussed.

4. Other Business.

a. *Summer testing procedures for school districts:* Ms. Waterman noted that in response to the discussion on summer testing procedures that were discussed at the last meeting, very few school districts have removed drivers from their testing pools for the summer. Genesis has recommended that if a school district has drivers who are not performing safety sensitive duties and are not on-call to perform safety sensitive duties during summer months, they be removed from the testing pool. As long as the removal is less than 90 days, there is a not a return testing requirement when they are reinstated in the pool.

b. *Staff recommendation on drug and alcohol policy updates:* Ms. Waterman explained that some Consortium members may need to update their drug and alcohol policies in response to a direct observation rule that became effective in late 2009. The rule provides instances where an employee is required to be tested under direct observation of a collector of the same gender. Some tests that are included are: return to duty tests, follow-up tests, and tests where the collector has reason to believe the employee intends to alter the specimen.

In the past, Bi-State was provided information indicating that employers with “no tolerance” policies for positive tests would not need to amend their policies, but it appears this may not be the case. Several employers in the FTA pool recently received an FTA Triennial Review and were told that all policies should be amended based on the new rule, in the event that one of these situations arise. A copy of the rule has been attached for reference, and Consortium members with questions can contact Chelsey Waterman for more information.

c. *Future meeting date:* The Consortium recommended that the next meeting date be scheduled for February 2011, when 2010 testing rates are expected to be available.

5. Adjournment. The meeting adjourned at approximately 11:40 a.m.