



Serving local governments in Muscatine and Scott Counties, Iowa;
Henry, Mercer, and Rock Island Counties, Illinois

June 23, 2022

To Whom It May Concern:

Bi-State Regional Commission is recruiting for a Planner position. Following is a brief description detailing qualifications for this position:

PLANNER

Starting salary \$3,672.00/mo. or higher DOQ. Responsibilities include: Participate in a variety of planning efforts with focus on transportation/transit (transportation improve-ment programming, congestion management, crash and safety analysis, intelligent transportation architecture, fiscal constraint, freight and long range planning), hazards planning, grant applications and administration, and policy monitoring, and public safety planning. Knowledge of applicable laws related to these program areas. Present results in written reports, plans and presentations. Use variety of data sources/ standards, Internet, documents, reports, surveys and professional contacts to facilitate data analysis to integrate into planning process. Ability to independently evaluate, select and apply standards/techniques, procedures and criteria, using critical thinking and effective problem-solving. Prepare and disseminate information in suitable format – memos, letters, agenda, minutes, technical and statistical reports/documents, e-mails, telephone - through extensive interaction with internal and external contacts. Successful candidate will possess strong organizational, planning, verbal and written communication, project and data management, analytical and problem-solving skills. Computer skills required–MS Office Suite with spreadsheet proficiency. GIS and database analysis, and travel demand modeling a plus. Experience with city/regional planning and analysis, research and reporting, transportation planning, and grant writing/ administration is preferred. Minimum BA/BS in Urban or Regional Planning, Public Administration, Geography, Political Science, or Engineering required, or similar degree. Excellent benefits (retirement, health, life insurance, short and long term disability, vacation, sick, holidays, education reimbursement, assistance with moving costs), and merit review program. Centrally located 2.5 hours west of Chicago, 2.5 hours east of Des Moines, 5 hours south of Minneapolis and 4 hours north of St. Louis, in the third largest metropolitan area in Illinois and in Iowa. Cost of Living is below the national average. Deadline: Open Until Filled.

EQUAL OPPORTUNITY EMPLOYER

For more information about Bi-State Regional Commission, check us out at: <http://www.bistateonline.org> or call Carol Connors at (309) 793-6300, ext. 1125.

Send detailed resume to:

Attn: Human Resources
Bi-State Regional Commission
1504 Third Avenue
Rock Island, Illinois 61201

email: cconnors@bistateonline.org

1504 Third Avenue, Third Floor, Rock Island, Illinois 61201

Phone (309) 793-6300 □Fax (309) 793-6305

E-mail: info@bistateonline.org □Website: www.bistateonline.org

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Richard “Quijas” Brunk

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Geneseo; Villages of Alpha,

Andover, Annawan, Atkinson, Cambridge,

Keithsburg, New Boston, Orion,

Sherrard, Viola, Windsor, and Woodhull

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