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# Budget Plan

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2021 ♦ 2022

Approved by  
Bi-State Regional Commission

June 23, 2021



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## INTRODUCTION

The adopted mission statement for the Bi-State Regional Commission is:

***“To help local governments work together and provide direct service to individual member governments.”***

Bi-State is a shared resource made possible by the financial commitment of its member governments throughout the region.

The Bi-State Regional Commission adopts its program budget prior to the start of each fiscal year, which begins on July 1<sup>st</sup>. The Finance and Personnel Committee usually begins its review of staff proposals for the budget at meetings in April and May. Notice of any proposed dues increase is given to every Board or Council member of Bi-State's member governments as part of the report to members. All officials are encouraged to contact a member of the Finance and Personnel Committee or the Executive Director with any questions or concerns they may have. The Committee's budget recommendation is presented to the full Commission at their monthly meeting in May. The Commission considers budget adoption at the June meeting. The adopted Bi-State Program Budget document is then distributed to each member government. The adopted dues structure, a part of that document, is also transmitted to each member government later in the year for their use in formulating their respective county and municipal budgets. A revised budget is presented in the spring, if needed, to the Finance and Personnel Committee. The revised recommended budget is presented to the full Commission for their approval. A Program Budget Status Report comparing the adopted budget to actual costs and describing work done is provided to the full Commission and to each member government official monthly.

An audit is performed every fiscal year in accordance with generally accepted auditing standards and "Government Auditing Standards" issued by the Comptroller General of the United States and the provisions of the OMB's Uniform Guidance. A Financial and Compliance Report is prepared in accordance with generally accepted accounting principles. The Financial and Compliance Report is presented to the full Commission for their acceptance in November.

# MEET THE COMMISSIONERS

## COUNTY REPRESENTATIVES

Henry County  
\*Kippy Breeden  
Chair, Henry County Board

Shawn Kendall  
Member, Henry County Board

James Thompson  
Member, Henry County Board

Muscatine County  
\*Santos Saucedo  
Chair, Muscatine County Board of Supervisors

Scott Sauer  
Member, Muscatine County Board of Supervisors

Rock Island County  
\*Richard "Quijas" Brunk  
Chair, Rock Island County Board

Jeff Deppe  
Member, Rock Island County Board

Vacant  
Member, Rock Island County Board

Elizabeth Sherwin  
Citizen

Scott County  
\*Ken Beck  
Chair, Scott County Board of Supervisors

Brinson Kinzer  
Member, Scott County Board of Supervisors

John Maxwell  
Member, Scott County Board of Supervisors

Jazmin Newton  
Citizen

## PROGRAM REPRESENTATIVES

Business  
Bill Stoermer

Housing  
Rick Schloemer

Labor  
Jerry Lack

Diversity Interests  
\*Nathaniel Lawrence

Revolving Loan Fund  
Eileen Roethler

Riverfront  
Ralph H. Heninger

Social Services  
Marcy Mendenhall

## CITY REPRESENTATIVES

Bettendorf  
\*Bob Gallagher  
Mayor, City of Bettendorf

Davenport  
\*Mike Matson  
Mayor, City of Davenport

Rick Dunn  
Aldersperson, City of Davenport

Vacant  
Aldersperson, City of Davenport

Randy Moore  
Citizen Representative

East Moline  
Reggie Freeman  
Mayor, City of East Moline

Kewanee  
Gary Moore  
Mayor, City of Kewanee

Moline  
\*Sangeetha Rayapati  
Mayor, City of Moline

Mike Waldron  
Aldersperson, City of Moline

Muscatine  
\*Diana Broderson  
Mayor, City of Muscatine

Rock Island  
Mike Thoms  
Mayor, City of Rock Island

Dylan Parker  
Councilperson, City of Rock Island

Henry/Mercer Counties Small Communities  
\*Dave Holmes (Representative)  
Mayor, Village of Woodhull

Sean Johnson  
(Alternate)  
Mayor, City of Geneseo

Rock Island County Small Communities  
\*Duane Dawson (Representative)  
Mayor, Village of Milan

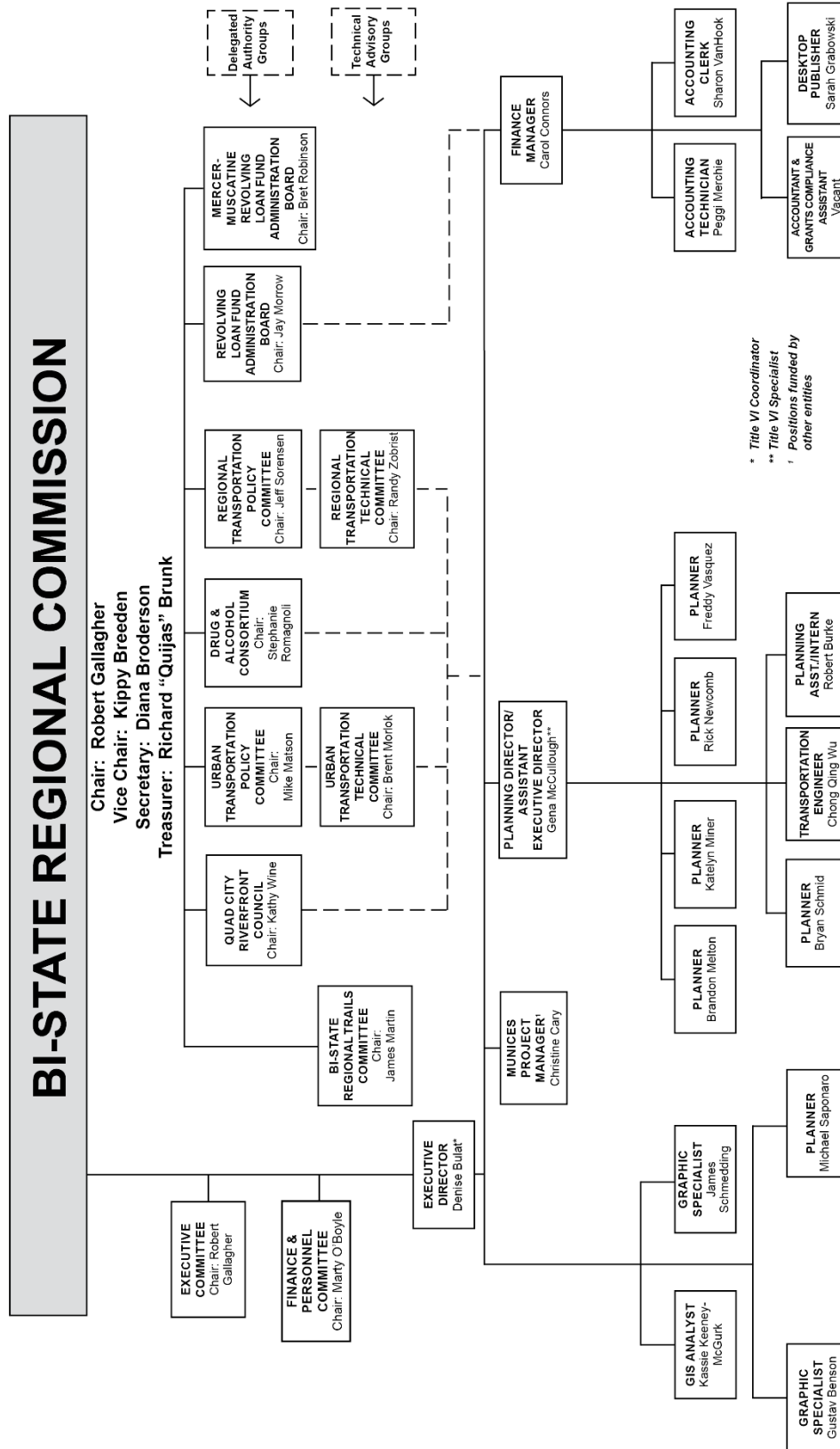
Matthew Carter (Alternate)  
Mayor, City of Silvis

Scott/Muscatine Counties Small Communities  
Marty O'Boyle, (Representative)  
Mayor, City of Eldridge

Michael Limberg (Alternate)  
Mayor, City of Long Grove

\*Executive Committee

# BI-STATE REGIONAL COMMISSION ORGANIZATION CHART



# FY 2022 BI-STATE PROGRAMS, PROJECTS, AND ACTIVITIES

## Transportation Planning, Programming, and Project Development Coordination

Bi-State is the designated Metropolitan Planning Organization responsible for long range planning and short range programming for transportation.

- ☞ Long Range Transportation Plans
- ☞ Transportation Improvement Programs
- ☞ River crossings coordination
- ☞ Bridge maintenance scheduling coordination
- ☞ Corridor analysis and special studies
- ☞ Congestion management planning
- ☞ Traffic/trail counting and mapping coordination
- ☞ Accident/crash data analysis and traffic safety
- ☞ Trails/Transit planning and technical assistance
- ☞ Transit Development Plan and human services coordination
- ☞ Bike and pedestrian planning and wayfinding
- ☞ Websites –[www.gctrails.org](http://www.gctrails.org); QCRideShare; [www.gctransit.com](http://www.gctransit.com)
- ☞ Transportation project prioritization
- ☞ Passenger rail/freight issues
- ☞ Intelligent Transportation Systems (ITS) Regional Architecture
- ☞ Extreme Weather Resilience

## Data, Graphics, and GIS/Mapping Services

Bi-State is designated as the Regional Data Center for Census and socio-economic information. Staff produces a full range of mapping, GIS, graphics, and website projects for member governments.

- ☞ Data/Info service requests
- ☞ Community and regional profiles
- ☞ Cost-of-Living Survey
- ☞ Census data and programs coordination
- ☞ Regional demographic mapping
- ☞ Information Services Membership Program
- ☞ Digital parcel base/zoning, etc. mapping
- ☞ Geographic Information System (GIS) technical assistance and coordination
- ☞ Site development and location maps
- ☞ Infrastructure maps
- ☞ Graphic design (brochures, newsletters, logos, etc.)

## Financial/Administrative Services

Quasi-local government agencies as well as not-for-profit agencies receive financial management services.

- ☞ Accounting records maintained includes A/R, A/P, G/L, and payroll processing
- ☞ Tax reporting of payroll, W-2's, 1099's, & 990's
- ☞ Assistance to auditor during audit process
- ☞ Grants management and financial reporting
- ☞ Personnel descriptions and policies

## Environmental and Recreation Services

Local governments are assisted collectively and individually in order to address wide ranging needs from the neighborhood to the region.

- ☞ Recreation Trail planning and project development
- ☞ Park, recreation, and project site planning
- ☞ Solid waste management and recycling coordination
- ☞ Healthy community planning
- ☞ Floodplain management
- ☞ Environmental assessments
- ☞ Air quality planning/coordination
- ☞ Greenway planning/coordination
- ☞ Grant Information, applications, administration

## Community Planning and Development

Assistance to counties, cities, and villages in addressing their community and economic development needs through planning and research, grant writing, and project services. Bi-State is designated as an Economic Development District by the U.S. Department of Commerce for EDA programs.

- ☞ Comprehensive, visioning, and strategic planning
- ☞ Land use, planning, and reviews
- ☞ Development codes, zoning, and subdivision ordinances
- ☞ Grant information, applications, and administration
- ☞ Community surveys (household)
- ☞ County/municipal codes
- ☞ Community development assistance
- ☞ Public safety planning and hazard mitigation plans
- ☞ CEDS (Comprehensive Economic Development Strategy)/ Economic development program
- ☞ Revolving Loan Fund for job creation

## Intergovernmental Forums and Regional Services

Staff provides support and facilitates forums for intergovernmental cooperation and the delivery of regional programs.

- ☞ Joint Purchasing Council
- ☞ Drug/Alcohol Testing Consortium
- ☞ Salary and fringe benefit surveys
- ☞ Cooperative public safety services facilitation
- ☞ Legislative liaison
- ☞ Intergovernmental committees (IA and IL)
- ☞ Coordination of joint acquisition of GIS aerial photography
- ☞ Municipal Code Enforcement System (MUNICES)
- ☞ Riverfront coordination, Riverfront Council

## FY 2022 LINE ITEM BUDGET

UPDATED 5/12/2021						
	PROPOSED					EXPLANATION OF CHANGES
LOCAL INCOME	PROPOSED FY 2022	REVISED FY 2021	ACTUAL FY 2020	ACTUAL FY 2019	ACTUAL FY 2018	FROM PROPOSED REVISED FY 2021 TO PROPOSED FY 2022
LOCAL GOV MEMBER DUES						
COUNTIES (4)	\$171,074	\$171,074	\$190,082	\$185,106	\$190,082	10% reduction cont.
MUNICIPALITIES (47)	\$187,359	\$186,484	\$207,066	\$206,882	\$205,322	10% reduction cont.
CONTRACTS	195,223	191,491	229,521	236,875	255,934	Projected
MISC. INFO SALES	1,000	250	140	275	721	
SUBSCRIPTION DUES	0	0	0	0	500	
BUSINESS FINANCE (RLF)	70,000	46,000	16,363	12,374	9,453	
RICWMA CONTRACT	51,800	45,000	50,314	50,963	50,280	
INVESTMENT INTEREST	1,500	1,000	2,256	1,769	1,272	
MUNICES/MISC	180,575	173,149	250,167	217,026	207,932	10% reduction
<b>TOTAL LOCAL INCOME</b>	<b>\$858,531</b>	<b>\$814,448</b>	<b>\$945,909</b>	<b>\$911,270</b>	<b>\$921,496</b>	%change in local income = 5.4%
<b>FEDERAL/STATE INCOME</b>						
E D A PLNG	\$270,000	\$200,000	\$70,373	\$66,822	\$72,805	EDA CARES grant
FTA IA MPO	57,912	42,085	56,699	128,635	115,277	
IA/IL REGION PLNG	89,631	74,230	61,621	66,002	77,506	
IOWA DOT PL (FHWA)	323,365	243,693	262,472	215,643	166,067	Use \$124,520 carryover
IL DOT PL(FHWA) & FTA	479,167	306,752	707,838	309,585	247,519	Estimated \$95,000 from prior year
FHWA STRDD / IA QC TRANSIT	0	0	0	12,997	0	Grant ended
IL COMP REG PL FUND	96,042	80,000	55,448	91,680	114,364	
IOWA COG ASSIST	16,176	16,176	16,176	11,765	10,294	
MISC/ST/FED CONTRACTS	20,000	52,463	27,301	9,628	78,050	+IDPH Year 3
<b>TOTAL FED/STATE INCOME</b>	<b>\$1,352,293</b>	<b>\$1,015,399</b>	<b>\$1,257,928</b>	<b>\$912,757</b>	<b>\$881,882</b>	33.2%
<b>TOTAL INCOME</b>	<b>\$2,210,824</b>	<b>\$1,829,847</b>	<b>\$2,203,837</b>	<b>\$1,824,027</b>	<b>\$1,803,378</b>	% change in total income = 20.8%
<b>EXPENDITURES</b>						
PERSONNEL (SALARY/WAGE)	\$1,212,297	\$1,175,186	\$1,168,452	\$1,203,225	\$1,162,084	1.5% COL, 2.5% Merit avg
(F.I.C.A.)	90,133	84,486	87,422	90,679	85,339	
(UNEMPLOYMENT INSR.)	3,742	4,537	2,904	3,260	1,395	
(HEALTH)	162,430	167,992	172,819	156,232	153,107	
(RETIREMENT& LTDISAB.)	117,503	96,524	97,994	116,807	92,817	
(EDUCATION SUPPORT)	3,000	7,300	2,600	0	1,798	
RECRUITMENT	3,000	4,000	1,220	736	4,727	
OFFICE RENT	59,751	56,275	56,275	57,991	57,991	Add'l office space
OFFICE EXPENSES	35,827	27,000	29,760	38,164	37,098	
COPYING & PRINTING	13,827	9,350	8,816	10,479	10,132	
TRAVEL & TRAINING	30,000	7,500	21,901	31,151	30,323	
AUTO OP.& MAINTENANCE	2,000	1,500	1,933	3,269	3,286	
FURNITURE AND EQUIPMENT	20,000	30,000	28,123	3,623	1,140	
REFERENCE MATERIAL	17,356	15,600	12,366	17,904	17,665	
AFFILIATIONS/DUES	16,000	16,000	10,155	9,465	10,155	
PROFESSIONAL SERVICES	70,000	70,000	408,889	66,525	83,653	
INSURANCE	14,500	13,400	12,555	12,073	10,451	
DEPRECIATION	15,000	22,730	18,730	14,185	14,340	
MISCELLANEOUS	250	250	82,967	231	3,332	
<b>TOTAL EXPENSES</b>	<b>\$1,886,616</b>	<b>\$1,809,630</b>	<b>\$2,225,881</b>	<b>\$1,835,999</b>	<b>\$1,780,833</b>	Total expenses change = 4.3%
ALLOCATION VARIANCES (UNDER)	\$56,269	\$32,566	-\$57,792	-\$50,658	-\$6,347	
<b>NET POSITION - VARIANCE ADJUST</b>	<b>\$0</b>	<b>-\$12,349</b>	<b>\$35,748</b>	<b>\$38,686</b>	<b>\$28,892</b>	

\*FY21 usage of under (over) allocation of indirect costs and fringe benefits from previous years.

## FY 2022 INDIRECT COSTS

July 1, 2021 - June 30, 2022

UPDATED 5/12/2021

INDIRECT LABOR	PERCENT OF TIME	SALARY & FRINGE	
Executive Director	11%	\$21,218	agency management & policy coordination
Finance Manager	60%	66,646	financial mgmt., BSRC liaison, agency admin., HR
Accountant	70%	49,813	accounting, grants mgmt.
Desktop Publisher/Acct Clerk II	70%	51,772	adm. word process., filing, PR & A/P processing
Desktop Publisher II	49%	31,908	adm. word process., filing, desk top publishing, mail
Planner	4%	2,847	computer network, hardware/software
Graphics Specialist I	1%	604	agency website, graphics
Graphics Specialist II	1%	880	
Planning Assistant/Intern	1%	492	courier, errands, survey, miscellaneous
<b>TOTAL INDIRECT LABOR</b>	<b>2.67</b>	<b>\$226,180</b>	

F.T.E.

### INDIRECT OTHER COSTS

Supplies and Materials	\$6,000	paper, pens, files, computer supplies
Copying and Printing	2,000	agency administration
Recruitment	1,000	advertising, etc. for admin. staff
Reference Materials	5,000	newspapers, Census publ., computer info
Postage and Mailing	5,500	all postage except project express mail
Affiliations	700	MRA (Associated Employers) & IL IA Ind Living
Rental of Office Space	59,751	5,301 sq.ft. @ \$11 & 576 sq.ft. @ \$2.50 storage
Travel and Meetings	2,000	adm. staff/computer trng / travel & BSRC mtgs.
Equipment Maintenance	28,500	computer system, office machines
Office Furniture	2,500	small items, tables, chairs, calculators
Insurance	13,500	work comp., liab., fire, auto, e & o
Auto Operation & Maint.	2,000	gas, oil, maint., repair, mileage
Professional Services	37,000	annual audit, network & mgmt. consulting services
Telephone	5,000	gen.in / out lines(5), fax & long distance
Miscellaneous	100	expenses not applicable elsewhere
Depreciation	15,000	2 autos, computer system hard/software
<b>TOTAL INDIRECT OTHER COSTS</b>	<b>\$185,551</b>	(use allowance schedule following page)

### TOTAL INDIRECT LABOR & OTHER

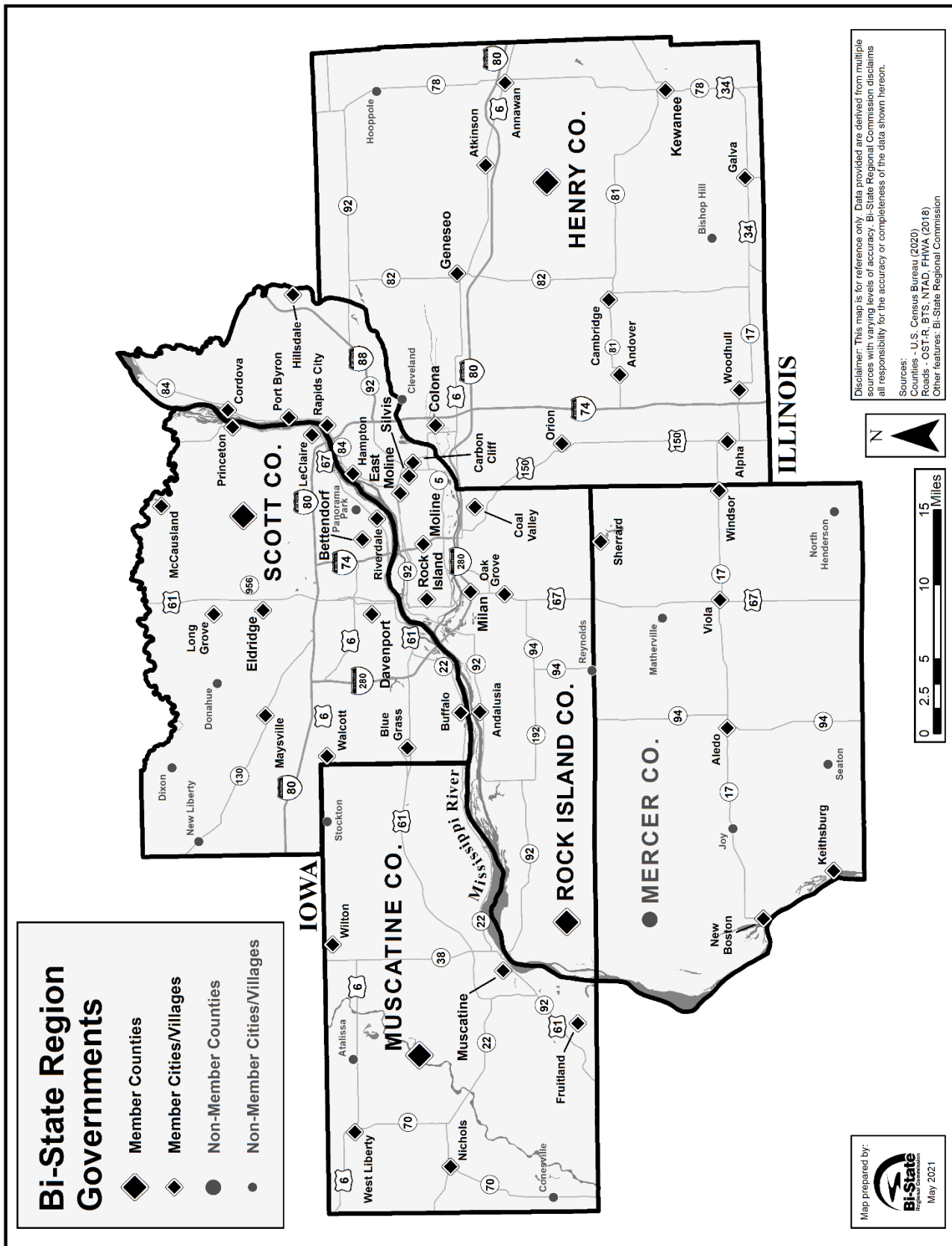
**\$411,731**

Indirect costs are allocated to all projects, grants and contracts based on the proportion of direct labor expenses using a fixed percentage allocation rate based on FY 20 actual audited costs. The total FY 20 direct salary and fringe benefit expenses of the six program areas totaled \$ 1,264,898. The FY 20 actual indirect costs were \$404,294. FY 20 audited actual under allocated indirect costs totaled \$11,843. The FY20 actual indirect costs plus the under allocation from FY 20 equals \$416,137. The total adjusted indirect costs divided by the programs total equals the FY 22 calculated indirect cost fixed rate of 33% based on FY 20 actual costs.

# DEPRECIATION SCHEDULE

DEPRECIATION SCHEDULE DESCRIPTION	LIFE	METHOD	PURCHASE DATE	PURCHASE PRICE	ACCUM DEPR 06/30/19	DEPRECIATION FY 20	ACCUM DEPR 06/30/20	DEPRECIATION FY 21	ACCUM DEPR 06/30/21	DEPRECIATION FY 22	ACCUM DEPR 06/30/22
<b>AUTOS Acct # 1426:</b>											
16 FORD FUSION BLUE	72.00	SL	05/25/16	23872.00	12268.56	3979.00	16247.56	3979.00	20226.56	3645.44	23872.00
16 FORD FUSION WHITE	72.00	SL	05/25/16	23872.00	12268.56	3979.00	16247.56	3979.00	20226.56	3645.44	23872.00
				\$47,744.00	\$24,537.12	\$7,958.00	\$32,495.12	\$7,958.00	\$40,453.12	\$7,290.88	\$47,744.00
<b>EQUIPMENT Acct # 1400:</b>											
CONF ROOM FURNITURE	48.00	SL	06/01/04	3487.20	3487.20	0.00	3487.20	0.00	3487.20	0.00	3487.20
ZONES - PLOTTER	48.00	SL	01/24/07	5537.20	5537.20	0.00	5537.20	0.00	5537.20	0.00	5537.20
CDWG - INFOCUS PROJECTOR	48.00	SL	01/01/10	1169.40	1169.40	0.00	1169.40	0.00	1169.40	0.00	1169.40
CARDIAC SCIENCE AED	48.00	SL	02/05/10	999.38	999.38	0.00	999.38	0.00	999.38	0.00	999.38
PRO CURVE SWITCH FOR ADMIN	48.00	SL	10/01/10	1160.94	1160.94	0.00	1160.94	0.00	1160.94	0.00	1160.94
APC SERVER UPS #860	48.00	SL	10/04/10	1047.23	1047.23	0.00	1047.23	0.00	1047.23	0.00	1047.23
2 ADDITIONAL SWITCHES #863, #864	48.00	SL	01/01/11	3443.88	3443.88	0.00	3443.88	0.00	3443.88	0.00	3443.88
RECEPTIONIST DESK	48.00	SL	03/01/11	1153.18	1153.18	0.00	1153.18	0.00	1153.18	0.00	1153.18
EXTERNAL MIC POLYCOM 805	48.00	SL	01/01/12	2560.00	2560.00	0.00	2560.00	0.00	2560.00	0.00	2560.00
ADOBE SOFTWARE	48.00	SL	03/01/12	2985.12	2985.12	0.00	2985.12	0.00	2985.12	0.00	2985.12
HP PROLIANT ML350G6 #784SERVER	48.00	SL	05/01/12	8456.43	8456.43	0.00	8456.43	0.00	8456.43	0.00	8456.43
RK DIXON SERVER SOFTWARE	48.00	SL	06/01/12	986.65	986.65	0.00	986.65	0.00	986.65	0.00	986.65
HP PRINTER - FINANCE	48.00	SL	06/01/12	1100.17	1100.17	0.00	1100.17	0.00	1100.17	0.00	1100.17
DELL COMPUTER - PA	48.00	SL	08/01/12	2582.24	2582.24	0.00	2582.24	0.00	2582.24	0.00	2582.24
DELL COMPUTERS 871,884,877,879,880	48.00	SL	06/01/13	6401.22	6401.22	0.00	6401.22	0.00	6401.22	0.00	6401.22
ArgGIS UPGRADES	48.00	SL	10/09/13	3600.00	3600.00	0.00	3600.00	0.00	3600.00	0.00	3600.00
DELL LAPTOP LISA	48.00	SL	07/23/14	2172.08	2172.08	0.00	2172.08	0.00	2172.08	0.00	2172.08
2 DELL COMPUTERS - JIM AND MIKE	48.00	SL	08/01/14	1950.40	1950.40	0.00	1950.40	0.00	1950.40	0.00	1950.40
DELL COMPUTER - BRANDON	48.00	SL	08/01/14	957.20	957.20	0.00	957.20	0.00	957.20	0.00	957.20
OFFICE 2013 - 21 LICENSES	48.00	SL	09/01/14	8041.32	8041.32	0.00	8041.32	0.00	8041.32	0.00	8041.32
DELL COMPUTERS (3) TB, TP, LB, DB	48.00	SL	03/15/16	6101.64	5983.00	1018.64	6101.64	0.00	6101.64	0.00	6101.64
DELL COMPUTERS (3) MS, BS, SG	48.00	SL	06/15/17	2573.53	1340.00	643.00	1983.00	590.53	2573.53	0.00	2573.53
SOFTWARE - VEEAM BACKUP ESSENTIALS	48.00	SL	05/10/18	810.00	237.00	440.00	440.00	203.00	643.00	0.00	643.00
ESRI ADVANCE LICENSE	48.00	SL	09/20/18	8415.00	1753.00	2104.00	3957.00	2104.00	5961.00	0.00	5961.00
DELL - STEPHEN	60.00	SL	09/06/18	1909.95	318.00	382.00	700.00	382.00	1082.00	0.00	1082.00
BURWOOD GROUP, INC. - PHONES	84.00	SL	11/01/18	1800.00	171.00	257.00	428.00	257.00	685.00	0.00	685.00
SCOTT COUNTY - PHONE/SWITCH EQUIPMENT	84.00	SL	11/01/18	9383.91	894.00	1341.00	2235.00	1341.00	3576.00	0.00	3576.00
ESRI - ARCGIS CONCURRENT USE LICENSE	48.00	SL	02/14/19	2500.00	260.00	625.00	885.00	625.00	1510.00	0.00	1510.00
FELLOWES POWER SHREDDER 225CI	48.00	SL	03/01/19	749.99	63.00	188.00	251.00	188.00	439.00	0.00	439.00
GMS SOFTWARE	48.00	SL	07/01/19	2875.00	0.00	719.00	719.00	719.00	1438.00	0.00	1438.00
DELL - COMPUTERS (CC/GM)	60.00	SL	08/08/19	3937.72	0.00	722.00	722.00	788.00	1510.00	0.00	1510.00
DELL - COMPUTERS (PM/SV/KM)	60.00	SL	09/01/20	2745.39	0.00	458.00	458.00	549.00	1006.99	0.00	1006.99
PLATINUM - BACKUP DEVICE & STORAGE LIC	60.00	SL	01/03/20	7416.20	742.00	742.00	742.00	1483.00	2225.00	0.00	2225.00
PLATINUM - INFRASTRUCTURE	60.00	SL	02/01/20	6954.64	0.00	580.00	580.00	1391.00	1971.00	0.00	1971.00
PLATINUM - POWEREDGE T640 SERVER	60.00	SL	02/01/20	8574.74	0.00	715.00	715.00	1715.00	2430.00	0.00	2430.00
GMS SOFTWARE	60.00	SL	02/01/20	4435.00	0.00	74.00	74.00	887.00	961.00	0.00	961.00
CDW-G - SOFTWARE (OFFICE PRO (7) ADOBE (1)	48.00	SL	10/01/20	3085.53	0.00	0.00	0.00	579.00	579.00	771.00	1350.00
DELL - LAPTOP (DB)	60.00	SL	10/01/20	2010.12	0.00	0.00	0.00	302.00	302.00	402.00	704.00
DELL - COMPUTER (AA)	60.00	SL	12/10/20	1137.00	0.00	0.00	0.00	133.00	133.00	227.00	360.00
DELL - MONITORS (12) WITH AUDIO/VISUAL	60.00	SL	01/01/21	2748.00	0.00	0.00	0.00	275.00	275.00	550.00	825.00
DELL - COMPUTER (KKM)	60.00	SL	01/01/21	2609.56	0.00	0.00	0.00	261.00	261.00	522.00	783.00
FY 2021 ADDL COMPUTER NEEDS	60.00	SL	07/01/20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FY 2022 ADDL COMPUTER NEEDS	60.00	SL	07/01/21	26185.62	0.00	0.00	0.00	0.00	0.00	5237.12	5237.12
<b>TOTAL EQUIPMENT</b>				\$168,749.78	\$69,910.23	\$10,771.64	\$80,681.87	\$14,772.53	\$95,454.40	\$7,709.12	\$103,163.52
<b>TOTAL EQUIPMENT AND AUTOS</b>				\$216,493.78	\$94,447.35	\$18,729.64	\$113,176.99	\$22,730.52	\$135,907.53	\$15,000.00	\$150,907.51

# BI-STATE REGIONAL COMMISSION MEMBERS MAP



## BI-STATE MEMBER GOVERNMENT DUES

MEMBER GOVERNMENTS	2010 POPULATION	ADOPTED FY 21 DUES	PROPOSED FY 22 DUES
<b>COUNTIES:</b>			
HENRY	50,486	\$21,273	\$21,273
MERCER	16,434	0	\$0
MUSCATINE	42,745	18,011	\$18,011
ROCK ISLAND	147,546	62,170	\$62,170
SCOTT	165,224	69,620	\$69,620
<b>COUNTY SUB-TOTAL</b>	<b>422,435</b>	<b>\$171,074</b>	<b>\$171,074</b>
<b>MUNICIPALITIES:</b>			
DAVENPORT	99,685	\$51,338	\$51,338
MOLINE	43,483	22,394	22,394
ROCK ISLAND	39,018	20,094	20,094
BETTENDORF	33,217	16,977	16,977
MUSCATINE	22,886	9,644	9,644
EAST MOLINE	21,302	10,970	10,970
KEWANEE	12,916	5,442	5,442
SILVIS	7,479	3,851	3,851
GENESECO	6,586	2,776	2,776
ELDRIDGE	5,651	2,911	2,911
MILAN	5,099	2,625	2,625
COLONA	5,099	2,625	2,625
ALEDO	3,640	992	992
ALPHA	671	992	992
ANDALUSIA	1,178	992	992
ANDOVER	578	992	992
ANNAWAN	878	992	992
ATKINSON	972	992	992
BLUE GRASS	1,452	992	992
BUFFALO	1,270	992	992
CAMBRIDGE	2,160	992	992
CARBON CLIFF	2,134	992	992
COAL VALLEY	3,743	992	992
CORDOVA	672	992	992
FRUITLAND	1,349	992	992
GALVA	2,589	992	992
HAMPTON	1,863	992	992
HILLSDALE	523	992	992
KEITHSBURG	609	992	992
LECLAIRE	3,765	992	992
LONG GROVE	808	992	992
MAYSVILLE	176	992	992
MCCAUSLAND	291	992	992
NEW BOSTON	683	992	992
NICHOLS	444	992	992
OAK GROVE	607	992	992
ORION	1,861	992	992
PORT BYRON	1,647	992	992
PRINCETON	886	992	992
RAPIDS CITY	959	992	992
RIVERDALE	405	992	992
SHERRARD	640	992	992
VIOLA	955	992	992
WALCOTT	1,629	992	992
WEST LIBERTY	3,736	992	992
WILTON	2,802	992	992
WINDSOR	748	992	992
WOODHULL	811	992	992
<b>MUNIC. SUB-TOTAL</b>	<b>352,555</b>	<b>\$187,359</b>	<b>\$187,359</b>
<b>TOTAL MEMBER GOV. DUES =</b>		<b><u>\$358,433</u></b>	<b><u>\$358,433</u></b>

County governments and cities over 5,000 population pay dues on a per capita basis, while smaller towns pay dues at a flat rate. The proposed per capita rate is 47 cents per capita for all counties and the municipalities outside of the urbanized area and 57 cents per capita for cities over 5,000 population inside of the urbanized area. The extra 10 cents supports the transportation planning program. Communities under 5,000 pay \$1,102 per year.

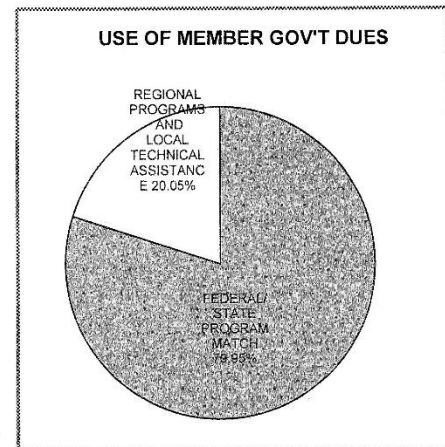
For FY'22 Bi-State will continue the 10% reduction of dues in response to our members financial constraints. Member local governments dues are used to match federal and state programs and to provide other regional programs and direct technical assistance to member counties and cities.

The transportation program requires about \$213,742 to match \$776,567 in Federal Highway and Transit Administrations funding received through the States' DOTs.

The Economic Development Administration will provide \$70,000 which benefits all member governments and requires \$70,000 in local match.

In total, about \$286,577 of member dues are used to match transportation and economic development.

In addition to matching requirements, membership dues are used to supplement several regional programs including data services, joint purchasing, riverfront planning, intergovernmental forums, and environment. In total over \$133,144 is used to technical assistance to individual member governments in areas that are otherwise not provided by programs listed above. The graph below shows use of member dues:



# FY 2022 AUTHORIZED POSITIONS AND SALARY/WAGE LEVELS

Effective Date: July 1, 2021

<u>AUTHORIZED POSITIONS</u>	<u>PAY</u>		<u>SALARY RANGE</u>	
	<u>GRADE</u>	<u>F. T. E.</u>	<u>(MINIMUM)</u>	<u>MAXIMUM)</u>
Executive Director	NA	1.00	SET BY COMMISSION	
Program Director <sup>2</sup>	7	1.00	\$62,741	\$94,111
Admin & Finance Services Director	7	0.00	\$62,741	\$94,111
MUNICES Program Coordinator <sup>1</sup>	6	1.00	\$54,376	\$81,563
Transportation/Traffic Engineer*	6	1.00	\$54,376	\$81,563
Finance Manager	6	1.00	\$54,376	\$81,563
Accountant	5	1.00	\$49,408	\$73,198
Principal Planner	5	0.00	\$49,408	\$73,198
Transportation Modeler*	5	0.00	\$49,408	\$73,198
Graphics Specialist II*	4	2.00	\$44,965	\$67,447
Senior Planner*	4	3.00	\$44,965	\$67,447
Graphics Specialist I*	3	1.00	\$40,259	\$57,512
Planner/Coordinator *	3	4.00	\$40,259	\$57,512
Accounting Technician	3	1.00	\$40,259	\$57,512
Desktop Publisher/Acct. Clerk II *	2	2.00	\$35,814	\$51,762
Desktop Publisher/Acct. Clerk I*	1	0.00	\$31,371	\$43,918
Planning Assistant	NA	1.00	\$12.74/Hour	\$19.09/Hour
Planning Intern	NA	0.00	\$12.00/Hour	\$16.50/Hour
<b>Total F.T.E.</b>		<b>20.00</b>		

\* Classification of employees within planning and word processor positions are dependent upon consideration of work responsibilities, knowledge and performance of work, motivation, qualifications, and the Commission's budget as provided in the personnel policies.

\*\* An employee who reaches his/her position's maximum salary range may be awarded a 1% increase on the basis of continuing commitment to excellent performance.

<sup>1</sup> Positions funded by other entities

<sup>2</sup> At the request of the Executive Director, the Finance Committee approved the additional title of Assistant Director be added specifically to the current Planning Director of BSRC in August 2018. With the additional responsibilities of this title. the

## LIST OF ACRONYMS AND ABBREVIATIONS

<b>A/P</b>	- Accounts Payable	<b>IA</b>	- Iowa
<b>A/R</b>	- Accounts Receivable	<b>IL</b>	- Illinois
<b>AHO</b>	- Administrative Hearing Officer	<b>MPO</b>	- Metropolitan Planning Organization
<b>BSRC</b>	- Bi-State Regional Commission	<b>MUNICES</b>	- Municipal Code Enforcement System
<b>CDBG</b>	- Community Development Block Grant	<b>OMB</b>	- Office of Management and Budget
<b>CEDS</b>	- Comprehensive Economic Development Strategy	<b>PL</b>	- Planning
<b>COG</b>	- Councils of Government	<b>PUBL</b>	- Publication
<b>COL</b>	- Cost of Living	<b>QC</b>	- Quad Cities
<b>DNR</b>	- Department of Natural Resources	<b>RICO</b>	- Rock Island County
<b>DOT</b>	- Department of Transportation	<b>RICWMA</b>	- Rock Island County Waste Management Agency
<b>DOT PL</b>	- Departments of Transportation Planning Program	<b>RLF</b>	- Revolving Loan Fund
<b>EDA</b>	- Economic Development Administration	<b>RPA</b>	- Regional Planning Agency
<b>EMS</b>	- Emergency Medical Services	<b>RTDP</b>	- Regional Transit Development Program
<b>EO</b>	- Equal Opportunity	<b>RTP</b>	- Regional Transportation Program
<b>FB</b>	- Fringe Benefits	<b>SL</b>	- Straight Line
<b>FHWA</b>	- Federal Highway Administration	<b>US</b>	- United States
<b>FICA</b>	- Federal Insurance Contributions Act (Social Security)		
<b>FTA</b>	- Federal Transportation Administration		
<b>FTE</b>	- Full Time Equivalent		
<b>FY</b>	- Fiscal Year		
<b>GIS</b>	- Geographic Information System		
<b>G/L</b>	- General Ledger		